

RECORD OF PROCEEDINGS
Village of Sabina Regular Council

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held December 9, 2021

Mayor Jim Mongold presiding opened the Regular Council meeting on Thursday, December 9, 2021, 7:00 PM. Council member Mrs. Mongold began the meeting with the Pledge of Allegiance and Mayor Jim Mongold blessed the meeting with prayer. Roll call was taken by Mayor Mongold showing all Council members were present with the exception of Ms. Sloan. Having a quorum Mayor Mongold called the meeting to order. Mr. Arnold made a motion to excuse Ms. Sloan and seconded by Mrs. Mongold. Mayor Mongold did roll call and all were in favor. Also absent from the meeting were Village Administrator, Rob Dean, Police Chief, John Grehl, and Fiscal Officer, Nancy Cornell.

Minutes: Mayor Mongold asked for approval of minutes from November 24, 2021. Mr. Collings made a motion to approve the minutes and Mr. Arnold seconded the motion, roll call showed all members were in favor.

Persons Invited by the Mayor: No one extra attended

Mayor Report: As we near the year end, it seems the work load for everyone is in high gear. Trying to choose what to touch on that will inform both Council and the public can be a juggling act. As most folks know, I'm all about transparency so it is difficult for me to leave things out. With that said, I've decided to focus on what I believe to be an unprecedented achievement for the Village this year. The acquisition of grant funding.

To date in 2021, we have been awarded the following:

1. From the Matt Haverkamp Foundation, \$11,500.00 for the purchase and training of a K9. This will give Fuscia the opportunity to enjoy retirement knowing things are being taken care of.
2. From the Ohio Department of Natural Resources, the Nature Works Grant, \$16,968.00. This is for a second phase improvement to provide more equipment and a dog park area.
3. From Clinton County Waste Management, a grant in the amount of \$707.74 to be applied to costs incurred for the annual "Sabina Cleanup Days" event. Clinton County Waste Mgt. has informed us that they will be giving the 2021 match to us and as long as we complete paper work for 2022 grant, that 25% match will be given to us as well.
4. From the Department of Justice, \$7,524.00 for Police Equipment.
5. From the Clinton County Foundation, for \$30,000.00 for a Shelter House at the Pool.
6. From the Ohio Public Works Commission, \$261,458.00 plus an additional \$88, 630.00 on a 0% interest loan for the South Howard Street Water Main Project.

We are still awaiting word on a grant for Police body worn cameras, but at this point, we are looking at a total of at least \$416,787.74. Yes, we will have matching funds to come up with on some of the grants, but if it all works out, the end result will be well over ½ Million in improvements to the Village in the next year. This does not include other projects we are looking at. We still need to get the new Sewer Plant Building built and we must replace our water treatment facility, so we will continue to seek out grant funds.

I mentioned prior that Amy and I met with the Art Teacher from the High School. She has garnered a supply cache from a nearby home improvement store and is reaching out to another. It is looking like the back of the Municipal Building will be decked out in murals from local youth in the near future. A big thank you to all involved here. I'm very excited.

I want to give Mr. Rob Dean a hearty welcome back! His bait bucket was bound to run empty eventually. That's two of the three of us returned from medical leave. Nancy is still recovering but is home and sounds much better. I'm confident she will be back soon and be just as stubborn as before.

I know I thanked everyone last time around, but I cannot express enough how thankful we are to have Amy Palmer, Jen Duncan, and Bryan Floyd with us here. Without them and their efforts over the past months, things would have been critical. Amy's organizational skills, Jen's business knowledge, and Bryan's year of experience allowed things to move along much more smoothly than without them. Very appreciated.

Kind Regards,
Jim Mongold, Mayor
Village of Sabina

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In addition the Mayor, ~~presented a list of equipment that needs to be disposed of.~~ He stated that the computers would first need to be cleaned of the data on them. He also will inspect them to see if it is possible to make a computer kiosk for use by the public to record their personal stories for the Sabina Historical Society. Mr. Arnold made the motion to dispose of the equipment once hard drives are clean, and it was seconded by Mrs. Mongold. Mayor Mongold took roll call and all were in favor.

The Mayor also informed the Council that the Village will be doing an LMI survey to determine the Village Income level, so we can apply for more grants. Wayne Cannon from RCAP will be assisting with this survey. The Council was also informed that the Utility department will be purchasing new software to run their utility readings and billings. The cost will be \$14,475.00, split into 4 quarterly payments of \$3,618.75.

The Mayor also gave the go ahead for the decals to be made and put on the doors of the municipal building as well as the ADA lift. Also, Rumpke has raised their rates and the cost for customers will go up to \$14.35. Lastly, a new potential business has been in contact and may move into the Village.

Village Administrator: No report, but the Mayor informed Council that Bryan is investigating purchasing a used bucket truck.

Police Chief: No report

Law Director: Laura Gibson reported that she is still working on the record retention policy for the Village. This will be a long process since it has to be approved by State agencies before we can put it in place. She is currently working on a draft and also wants to talk to Village employees about categories we need to include. Mr. Arnold asked if there is an ORC about who shreds the material and Ms. Gibson stated no, we could do the shredding or hire a company to help initially.

Fiscal Officer: Ms. Cornell was absent from meeting due to illness. Mayor Mongold informed Council that Ms. Cornell has been working from home and has been signing checks and other documents as needed. Jeffersonville's Fiscal Clerk will be helping us set up a new computer for Ms. Cornell to use at home. He also stated that Ms. Duncan is doing an excellent job in Ms Cornell's absence. The Mayor began with the bill list explaining that the total was \$32,121.44, with large bills coming in at \$27,949.84, leaving the miscellaneous amount at \$4,171.60. Large bills were Payroll at \$13,126.86, US Treasury at \$3,139.63, Clinton Co Emergency Mgt at \$1,282.00, and Rumpke at \$10,401.35. Mr. Arnold made a motion to approve the bills and Mr. Collings made the second, roll call proved all members were in favor.

Bill List:

**PAYMENTS
VILLAGE OF SABINA, CLINTON COUNTY
DECEMBER 9, 2021
11/25/2021 – 12/9/2021**

765-2021	11/30/2021	11/30/2021	EW	OHIO DEFERRED COMPENSATION	\$50.00	O
766-2021	11/30/2021	11/30/2021	EW	US Treasury	\$3,139.63	O
767-2021	11/30/2021	11/30/2021	CH	Amazon	\$139.41	O
768-2021	11/30/2021	11/30/2021	CH	Amazon	\$17.15	O
769-2021	11/30/2021	11/30/2021	CH	LogMeln	\$25.75	O
770-2021	12/09/2021	12/07/2021	EP	ZACHERY T BOSIER	\$940.40	O
771-2021	12/09/2021	12/07/2021	EP	STEVE F CARROLL	\$995.57	O
772-2021	12/09/2021	12/07/2021	EP	Nancy L. Cornell	\$352.82	O
773-2021	12/09/2021	12/07/2021	EP	ROBERT DEAN	\$1,296.42	O
774-2021	12/09/2021	12/07/2021	EP	JENNIFER J DUNCAN	\$416.49	O
775-2021	12/09/2021	12/07/2021	EP	RANDY FAIR	\$1,144.06	O
776-2021	12/09/2021	12/07/2021	EP	BRYAN J FLOYD	\$921.72	O
777-2021	12/09/2021	12/07/2021	EP	JOHN B. GREHL	\$1,985.11	O

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Held					20	
778-2021	12/09/2021	12/07/2021	EP	BRIAN J NOAH	\$634.71	O
779-2021	12/09/2021	12/07/2021	EP	AMY S PALMER	\$539.93	O
780-2021	12/09/2021	12/07/2021	EP	CONNIE S. ROBERTS	\$1,388.39	O
781-2021	12/09/2021	12/07/2021	EP	JUSTIN L. ROBINSON	\$1,837.46	O
782-2021	12/09/2021	12/07/2021	EP	CHARISSA R SUMMERS	\$673.78	O
54354	11/26/2021	11/23/2021	AW	VISION SERVICE PLAN - OH	\$128.54	O
54355	11/29/2021	11/26/2021	AW	Randy Fair	\$45.86	O
54356	11/29/2021	11/26/2021	AW	Auto Speciality Shop	\$169.99	O
54357	11/29/2021	11/26/2021	AW	ARAMARK	\$700.02	O
54358	11/29/2021	11/26/2021	AW	AIM Media Midwest	\$498.00	O
54359	11/29/2021	11/26/2021	AW	Auto Speciality Shop	\$164.40	O
54360	11/29/2021	11/26/2021	AW	Clinton County Emergency Management	\$1,282.00	O
54361	11/29/2021	11/26/2021	AW	Frontier	\$58.02	O
54362	11/29/2021	11/26/2021	AW	Greenfield Pest Control	\$40.00	O
54363	11/29/2021	11/26/2021	AW	Galls, An Aramark Company	\$34.95	O
54364	11/29/2021	11/26/2021	AW	Modern Leasing	\$145.41	O
54365	11/29/2021	11/26/2021	AW	Ohio Rural Water Assoc.	\$180.00	O
54366	11/29/2021	11/26/2021	AW	Dave Powers	\$56.00	O
54367	11/29/2021	11/26/2021	AW	RUMPKE	\$10,401.35	O
54368	11/29/2021	11/26/2021	AW	Verizon	\$108.15	O
54369	12/09/2021	12/07/2021	PR	Rebecca J Cramer	\$480.02	O
54370	12/08/2021	12/07/2021	AW	Xerox Corporation	\$132.78	O
54371	12/08/2021	12/07/2021	AW	Verizon	\$108.15	O
54372	12/08/2021	12/07/2021	AW	Clinton Electrical & Plumbing Supply	\$101.78	O
54373	12/08/2021	12/07/2021	AW	Lowes	\$99.22	O
54374	12/08/2021	12/07/2021	AW	Dave Powers	\$28.00	O
54375	12/08/2021	12/07/2021	AW	Ohio Municipal League	\$660.00	O
Total Payments:					\$32,121.44	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,121.44	

Reports of Committees:

Employee Relations & Health and Safety: Mr. Collings had no report

Audit and Planning: Mr. Arnold reported that they had a meeting on Dec 7, 2021 at 7:05 pm and In attendance were himself, Ms. Sloan, Mr. Gottschalk, and John Sebolt from Insight Pipe by phone. They reviewed the pipe inspection sent by Insight and discovered 14 areas that need repaired. Meeting adjourned at 8:15 pm. Mr. Arnold showed the reports and pictures on the overhead screen for the Council to see. The places that need addressed are as follows: Krebs Dr. – 2 broken lines, Trahera Dr. – water in pipes, Sooner St. – 3 problems including misalignment, root balls in lateral, and a hole in the line, Alley between Florence and Grand – broken lines, Alley by Ohio St – rootball in line and a broken line, Grand and 22 – multiple fractures and water gushing in , Hulse St – 3 bad areas: water laying in pipe, rootballs and breaks, Jefferson St. – multiple fractures. Many of these will require that the road gets dug up to fix the problem. Will need to get more grant money to fund this project. Another meeting is scheduled for Dec. 15, 2021 from 6-8 pm to talk about the repairs needed. Village Administrator, Rob Dean, Sewer Employee, Randy Fair, and Wayne Cannon from RCAP are requested to be at the meeting. Mayor stated that it is mandatory for Mr. Dean and Mr. Fair. Mrs. Palmer will contact them to notify them of the meeting. Mr. Sebolt from Insight Pipe will be in attendance as well.

Infrastructure & Development: Mr. Gottschalk had no report, and no meeting was scheduled.

Recreation and Tourism: Mr. Baker reported that a meeting was held on Dec. 7 at 6 PM. In attendance were: Himself, Mayor Mongold, Mrs. Mongold, Mr. Collings, and Mrs. Palmer. The topic of a Christmas Decorating Contest was discussed, deadline of Dec 9th for registration. Judging will be done by out-of-town judges. Mr. Baker summarized the contest again for council.

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Emergency Services and Flood Relief: Ms Sloan reported that the blood drive went well with 24 donating. The squad had 93 runs in October.

Finance and Records: Mrs Mongold reported that a meeting was held on Dec 7, 2021 at 7:03 pm. In attendance were herself, Mayor Mongold, and Mr. Collings. During the meeting they looked at this years finances and compared them to 2020. Everything looks good except pool fund. They also discussed the Law Director's pay and benefits, but tabled that discussion to be taken up at next meeting. Next meeting was scheduled for Dec. 16, 2021 at 6 pm.

Grant Procurement: Mayor reemphasized the grants he addressed in his Mayor's Report. Mr. Collings reported that there will be a new director for the Clinton Co. Foundation as the current director has resigned. He will need to do a follow up on the grant received from them this year in January 2022.

Ordinances and Resolutions: Mayor Mongold read an Ordinance approving the Solid Waste Management Plan and Declaring an Emergency. Mr. Arnold made the motion to waive the 3 readings and declare this ordinance an emergency. Seconded by Mr. Baker. Mayor did roll call and all approved. This ordinance will be 2021-21 and signed and sent to Clinton County Solid Waste Management. Mayor Mongold read a Resolution To Allow a Temporary Rate Discount for Sabina Community Pool During the Holiday Season and Declaring an Emergency. Mr. Collings made the motion to waive the 3 readings and declare this ordinance an emergency. Seconded by Mrs. Mongold. Roll call was made and all in favor. This will be Resolution 1164. Mr. Arnold suggested that the Council give a single pass as a Christmas Contest Award. The winner can upgrade pass to a double or family by paying the difference. Mayor Mongold did the second read of an Ordinance to Change Service Charges for Monthly Sewer and Water Services to Allow an Adjustment of Income to Each Account. The Mayor then asked for questions, comments, and discussion. Hearing none, he moved on. Mayor Mongold did the second read of an Ordinance Approving, Adopting, and Enacting American Legal Publishing's Ohio Basic Code, 2022 Edition, As the Code of Ordinance for the Municipality of Sabina, Ohio. Mayor asked for comments, questions, and discussion. Mayor Mongold stated that we would need to have the books in hand before this ordinance could be officially approved. There were no other comments.

Persons Appearing before Council: There were no persons appearing before Council.


Public Comments: None

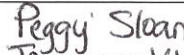
Council Comments: Mr. Arnold stated that the building permits need to be redone. Mr. Gottschalk and Mr. Arnold will set a meeting in the new year to look into this. Mr. Arnold also asked to be informed when the Veteran Banners were to be taken down, and he and Mr. Collings will help. Mr. Collings suggested that Bryan Floyd look into the cost of a boom lift versus the bucket truck. Mr. Arnold agreed. Mr. Collings also commented on the passing of Senator Bob Dole. He has dedicated an autographed autobiography to the library. Both the Sabina and Leesburg Library have a copy now. He also stated that his middle initial was wrong on the emergency ordinance and resolution and needs to be changed from J. to F.


Adjournment: All business before the Council being addressed was concluded at 8:13 PM. Mr. Collings made a motion to adjourn, Mrs. Mongold made a second on the motion, and all were in favor by saying "Aye" with no "Nays" and the meeting adjourned.

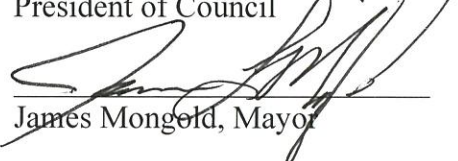
Attest:

Approved:


Nancy L. Cornell,
Fiscal Officer


Peggy Sloan
Temporary Village Clerk


Benjamin F. Collings,
President of Council


James Mongold, Mayor