

RECORD OF PROCEEDINGS  
Village of Sabina Regular Council

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held July 23, 2020

Mayor, James Mongold, presiding, called the meeting in session on Thursday, July 23rd, 2020 at 7:00 o'clock p.m. The Pledge of Allegiance was led by Mr. Collings and the Prayer was led by Mayor Mongold. Members present were Mrs. Mongold, Mr. Collings, Ms. Sloan, Mrs. Dean, Mr. Gottschalk and Mrs. Grehl. Roll-call was taken by the Fiscal Officer Nancy Cornell with all members in favor. At this time the Mayor stated the meeting had a quorum and declared in session.

**MINUTES:** Mayor Mongold asked if everyone had the chance to read the minutes of July 9th and if there are not any changes or concerns to be made, he will ask for a motion to approve the minutes. Mr. Collings then made the motion to approve the minutes and was seconded by Mrs. Grehl. Roll call was taken and all members were in favor.

**PERSONS INVITED BY THE MAYOR:** None Present.

**MAYORS REPORT:** Mayor Mongold stated "as I'm certain everyone has seen, the paving has been completed. While I do not foresee doing as much as we did this year again next year, I would still like to see us do some.

The Men's room at the park is done. I hope to have the ladies completed this week. Next week work will begin on re-siding that building and working on the playground. I spoke to a contractor this week who will be giving me a quote on the sidewalk for the wheel chair swings, as well as to alter the sidewalk to the shelter house so that it is wheel chair accessible. That will be the last big item on the grant project. As it stands, an individual alone trying to maneuver a wheelchair over the height difference would have much trouble doing so.

Pending approval from an involved property owner, the Jefferson Street storm sewer project may finally be close to complete. With the owner's consent, I toured the property and was pleased. As long as the property owner and Rob are satisfied, I am.

With concerns over resurgence of Covid-19 cases being in the news daily, it's nearly a subject no one wishes to discuss. However, it is vital that we do. In the days ahead, and unless told different by higher Government, we will continue as we have been at the Village level. I ask that everyone take the situation seriously and factor in all things when entering buildings or being in groups.

It is important that we, as the Village Government, set a good example for folks. Masks are currently available just about anywhere, so to prepare in the event that they become mandatory, now is a good time to get them. Likewise for hand sanitizer and, if you wear them, gloves or other protective equipment. Stay Safe and be well."

**VILLAGE ADMINISTRATOR:** Mr. Dean stated that he was approached with a question about making kids wear masks when they are out at the Pool. Mr. Dean is wondering if they would need to wear a mask if they are able to social distance while they are out of the Pool. Mayor Mongold made the decision until there are more guidelines on that. Mr. Dean also stated that we are coming up with a way to deal with disconnects for nonpayment since some people have pretty large bills due to the COVID-19 situation leaving people without jobs. Mr. Dean wants to make everyone pay their current bill plus 20% of what they owe instead of just shutting everyone off that does not have their bills paid up. Mr. Collings believes this is a good idea. Next, Wayne Cannon has been doing smoke testing and has been finding faults in the sewer. Mr. Dean is expecting a list of these faults that will need fixed. Mr. Dean stated that the Car Show should be August 1<sup>st</sup>. Mayor Mongold corrected him and stated that it will be August 2<sup>nd</sup>. Mr. Collings asked what work was being done to the railroad. Mr. Dean stated that they are doing work all the way down the railroad but Sabina is a good access point to put their equipment on and off of the tracks. Mayor Mongold stated in regards to the utility bills, Charissa should keep track of the revenue loss created from unpaid bills because it may be able to be reported as a hardship through the CARES Act.

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**CHIEF:** Chief Young stated that the Mayor’s work at the Park is much appreciated as well as the work done by Rob and his crew. Chief Young continued by stating that he received a call from Statewide and the Village should be getting the new cruiser by the first week of August. Also, Chief Young asked for permission to begin looking at applications for upcoming open positions because he has begun filling out his paperwork for retirement. Mrs. Grehl believes it is a good idea. Mayor Mongold stated that it is a good idea to start early because there might not be many applicants at this time. Lastly, Chief Young reported that there have been approximately 300 incident reports and 1477 calls for service so far to date.

**LAW DIRECTOR:** Mrs. Gibson stated that she is currently taking a continuing education legal class that has provided her with a lot of helpful information. Additionally, Mrs. Gibson stated that there was a domestic violence case last Wednesday and Officer Robinson did an excellent job and we got a conviction during the trial.

**FISCAL OFFICER:** Ms. Cornell reported on the bill list in the amount of \$36,183.03. No expenses to the Village in the amount of \$2,957.24. This left the expense to the village \$33,225.79. She explained the large items to Council in the amount of \$28,924.00 and this left miscellaneous expense at \$4,301.79. She asks for comments regarding concerns or any items that needed explained. No one had any issues so a motion was asked for to pay the bills. The motion came from Ms. Sloan and a second by Mr. Gottschalk. Roll call was taken with an “All in Favor”. Ms. Cornell asked Mrs. Gibson if she would like her check mailed. Mrs. Gibson responded that it can be mailed however she is going to start finding more time to come into the Village.

**BILL LIST:**

PAYMENTS				
VILLAGE OF SABINA, CLINTON COUNTY				
July 10 - 24, 2020				
Number	Transaction Date	Total Warrant Amount	Payee	Status
440-2020	7/13/20	\$3,003.70	US Treasury	O
441-2020	7/13/20	\$316.40	OHIO DEFERRED COMPENSATION	O
442-2020	7/13/20	\$226.24	Liberty National Life Insurance	O
443-2020	7/13/20	\$189.68	Ohio Department of Jobs & Family Services	O
444-2020	7/15/20	\$495.06	Sam's Club	O
446-2020	7/20/20	\$708.56	KAITLYN M BEECHLER	O
447-2020	7/20/20	\$759.62	ZACHERY T BOSIER	O
448-2020	7/20/20	\$885.14	ADAM B CLARK	O
449-2020	7/20/20	\$954.79	Nancy L. Cornell	O
450-2020	7/20/20	\$68.86	ALEXIA T CUSIC	O
451-2020	7/20/20	\$1,301.55	ROBERT DEAN	O
452-2020	7/20/20	\$1,030.75	RANDY FAIR	O
453-2020	7/20/20	\$666.09	BRYAN J FLOYD	O
454-2020	7/20/20	\$214.66	VAN J FRYE	O

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2020				
455-				
2020	7/20/20	\$864.81	JOHN B. GREHL	O
456-				
2020	7/20/20	\$373.01	AUTUMN M HOUSH	O
457-				
2020	7/20/20	\$875.95	PAIGE E LILLY	O
458-				
2020	7/20/20	\$182.27	SHELBY E MICHAEL	O
459-				
2020	7/20/20	\$246.88	MCKENZIE L PENCE	O
460-				
2020	7/20/20	\$557.65	LOGAN D PETERMAN	O
461-				
2020	7/20/20	\$940.18	CONNIE S. ROBERTS	O
462-				
2020	7/20/20	\$997.68	JUSTIN L. ROBINSON	O
463-				
2020	7/20/20	\$212.14	LANDON A RUNYON	O
464-				
2020	7/20/20	\$684.19	CHARISSA R SUMMERS	O
465-				
2020	7/20/20	\$321.07	CAILYN S TIPPETT	O
466-				
2020	7/20/20	\$163.98	PAIGE M WATSON	O
467-				
2020	7/20/20	\$877.86	KEYNON E YOUNG	O
470-				
2020	7/21/20	\$85.52	DELTA DENTAL	O
471-				
2020	7/21/20	\$367.06	DELTA DENTAL	O
53227	7/8/20	\$0.00	Flagway, Inc.	V
53228	7/8/20	\$1,033.27	Flagway, Inc.	O
53229	7/9/20	\$90.00	AIM Media Midwest	O
53230	7/13/20	\$109.50	VILLAGE OF SABINA	O
53231	7/13/20	\$198.22	United States Treasury	O
53232	7/13/20	\$180.52	RCHP Wilmington	O
53233	7/15/20	\$350.00	US Postal Service	O
53234	7/15/20	\$47.56	Kaitlyn Taylor-Beechler	O
53235	7/16/20	\$137.53	Xerox Corporation	O
			Municipal Finance Officers Assoc. of	
53236	7/16/20	\$50.00	Ohio	O
53237	7/16/20	\$47.60	Staples Advantage	O
53238	7/20/20	\$140.14	Rebecca J Cramer	O
53239	7/20/20	\$190.47	KELSI R LILLY	O
53240	7/20/20	\$465.00	MIAMI PRODUCTS AND CHEMICAL	O
53241	7/20/20	\$2,021.36	School Outfitters	O
53242	7/21/20	\$1,000.00	Laura R. Gibson	O
53243	7/21/20	\$180.95	Benjamin F Collings	O
53244	7/21/20	\$180.67	Edwina Dean	O
53245	7/21/20	\$180.95	BRUCE A. GOTTSCHALK	O
53246	7/21/20	\$160.95	Bethany R Grehl	O
53247	7/21/20	\$317.28	JAMES L. MONGOLD	O
53248	7/21/20	\$180.95	VICTORIA L. MONGOLD	O
53249	7/21/20	\$225.83	PEGGY SLOAN	O
53250	7/21/20	\$67.82	Anderson Process	O
53251	7/21/20	\$150.00	Burnham & Flowers Insurance Group	O
53252	7/21/20	\$576.05	Beford Ford	O
53253	7/21/20	\$137.06	Frontier	O
53254	7/21/20	\$70.00	Greenfield Pest Control	O

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53255	7/21/20	\$6,218.00	Vernon Gregory Well Drilling	O
53256	7/21/20	\$150.61	Jani-Chem, Inc.	O
53257	7/21/20	\$0.00	Mobile Analytical Services, INC.	V
53258	7/21/20	\$0.00	MIAMI PRODUCTS AND CHEMICAL	V
53259	7/21/20	\$0.00	Dave Powers	V
53260	7/21/20	\$947.90	Mobile Analytical Services, INC.	O
53261	7/21/20	\$94.54	MIAMI PRODUCTS AND CHEMICAL	O
53262	7/21/20	\$26.00	Dave Powers	O
53263	7/21/20	\$609.70	USA BLUE BOOK	O
53264	7/21/20	\$883.66	Daner Business Solutions	O
53265	7/21/20	\$191.59	ANDREW D KENNEY	O
		<b>\$36,183.03</b>	Less \$2,957.24 =	<b>\$38,914.03</b>

**NOTES:**

Payroll	\$11,002.95		
Pool Payroll	\$3,406.94		
Council Payroll	\$1,427.58		
L. Gibson	\$1,000.00		
US Treasury	\$3,003.70	Taxes	
Flagway	\$1,033.27		
V. Gregory	\$6,218.00	Well Repair	
MASI	\$947.90		
Danner			
Buisness	\$883.66	Utility Billing Cards	
		<b>\$28,924.00</b>	Misc Expense <b>\$9,990.03</b>

**COMMITTEES:**

**EMPLOYEE RELATIONS & HEALTH/SAFETY:** Mr. Collings stated that the last meeting was canceled so he requested to reschedule for Wednesday, July 29<sup>th</sup> at 5:00pm to discuss sick time and updating the employee manual.

**AUDIT & PLANNING:** Mrs. Dean stated the last meeting was canceled and she has nothing to report at this time.

**INFRASTRUCTURE & DEVELOPMENT:** Mr. Gottschalk requested to schedule a development meeting for Wednesday, July 29<sup>th</sup> at 7:00pm to discuss attracting new businesses.

**RECREATION & TOURISM:** Mrs. Grehl reviewed the minutes from a meeting on July 16<sup>th</sup>. Mayor Mongold stated that Christmas around Sabina is canceled for 2020. Mayor Mongold stated that the company painting the water tower has requested an initial payment for purchase supplies.

**EMERGENCY SERVICES & FLOOD RELIEF:** Ms. Sloan stated that there was a Fire District meeting on July 21<sup>st</sup>. Ms. Sloan said there are three new hires coming on which is good because there is one person leaving. Mayor Mongold stated that there will be a surprise party for this person at the Fire House and he believes you can get more details on that from Mrs. Mongold. There will be a blood drive on August 10<sup>th</sup>. Lastly, Ms. Sloan stated that there has been 497 call runs so far this year.

**FINANCE & RECORDS:** Mrs. Mongold reported on the meeting on July 13<sup>th</sup> where they discussed digitizing the Villages records.

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**ORDINANCE & RESOLUTIONS:** Mayor Mongold proposed the final read of an Ordinance implementing a Cost of Living Raise. Mr. Collings made the motion to waive the three readings and adopt Ordinance #2020-21 and the motion was seconded by Mr. Gottschalk. Roll call was taken with all members in favor except Mrs. Dean and Mrs. Grehl whom abstained due to their relationship with a Village employee. Mayor Mongold stated that there is an indigent burial request from the Littleton Funeral Home. Ms. Cornell stated that they are waiting to hear back from Mrs. Gibson to verify that there are no assets.

**PERSONS APPEARING BEFORE COUNCIL:** None

**PUBLIC COMMENTS:** Abe Arnold asked what the status is on the elevator. Mayor Mongold stated that there has been people here measuring for the installation of the elevator. Additionally, Mr. Arnold addressed Mr. Dean about the paving on Florence Ave. which he is claiming the right side is higher than the left side at the Martin Place intersection.


**COUNCIL COMMENTS:** Nothing at this time.

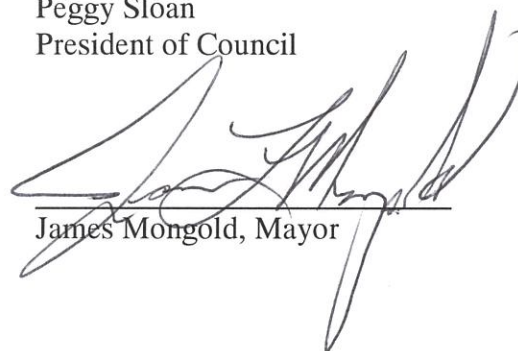
**ADJOURNMENT:** The Mayor called for adjournment at 8:20PM. The motion was made by Mrs. Mongold and was second by Ms. Sloan. Mayor asked for all in Favor: All Ayes with no Nays.

Attest:

Approved:

  
Nancy L. Cornell  
Fiscal Officer

  
Peggy Sloan  
President of Council

  
James Mongold, Mayor