

RECORD OF PROCEEDINGS

Village of Sabina Regular Council

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held April 9, 2020

Mayor, James Mongold, presiding, called the meeting in session on Thursday, April 9th, 2020 at 7:00 o'clock p.m. The Pledge of Allegiance was led by Mrs. Grehl and the Prayer was led by Mayor Mongold. Members present were Mr. Gottschalk, Mrs. Mongold, Mr. Collings, Ms. Sloan, Mrs. Dean and Mrs. Grehl. Roll-call was taken by the Fiscal Officer Nancy Cornell and all members were present. At this time the Mayor stated the meeting had a quorum and declared in session.

MINUTES: None at this time.

PERSONS INVITED BY THE MAYOR: None.

MAYORS REPORT: Mayor Mongold stated "I would like to welcome everyone to Sabina's very first virtual Council meeting. It will take a time or two for everyone to get used to doing things this way, but no matter the problems we face, we will carry on. There is a learning curve to this, so I ask that citizens please bare with us.

With the current state of things, it seems like everything has come to a standstill in Sabina. I'm certain I'm not alone in seeing Howard Street lined with vehicles of customers for Traditions and the shops uptown. I can say in all certainty that I never thought hearing a mower outside my office window would make me smile.

However silent the town seems right now, there are still many things going on in the background. I'm adding information every day or two to an overflowing outdoor message board in an attempt to keep folks as informed as me. I receive emails daily which I send on to businesses and organizations I've got email addresses for, and I join a weekly conference call every Friday at 8:30AM. Everyone is working diligently to minimize the effects of this crisis.

Meanwhile, it is business as usual. We are still getting ready, just in case we can, to open the pool. I am still working with Rob, Randy, and Wayne Cannon to prepare an action plan in regard to an overage of water coming into the sanitary sewer system. This report is due May 1st, so I need to be able to submit next week in case changes and additions are requested from the EPA. We still need to figure out how many manhole covers will be repaired each year, our action plan for inspecting those and the pipes, and a couple of other details. On the agenda tonight is a first read for a lateral repair ordinance that will be a part of the report.

We will be ordering some of the items for the park improvements next week. My hope is to have all of the security in place there, and begin renovating the restrooms. As I will be able to do a great deal of that on my own, it's a great way to maintain social distancing responsibilities while keeping myself out of trouble.

We are seeing so much tragedy world wide right now, but here in Sabina, I could not be more proud of some of the things I continue to see growing. People putting out messages of hope, not just here, but across the country, Folks making masks to help with that effort. Taking care of each other in safe ways. If I could name one thing this world needs more of, it's Sabina Ohio. Yes, I'm profoundly biased, but there is a timeless magic here in this small town that is lacking so much in this busy world.

With that in mind, and to close this report, I would like to send a special thank you to all the citizens of Sabina who are working to help hold it together. This is a tough time, but with folks like you at the ready, we will persevere."

VILLAGE ADMINISTRATOR: Mr. Dean stated that there is a building permit for 119 Mays Drive with a room addition on the back of the house and Mr. Dean believes they are good to build. Mr. Collings made the motion to approve the building permit and the motion was seconded by Mrs. Dean. Roll call was taken with all members in favor. Mr.

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Dean also stated that they have been working on the Preston Project and it seems to be going well. Additionally, Mr. Dean has been working on finding back-up operators in the course of Rob or Randy getting the virus. Lastly, Mr. Dean stated that they will be holding the Sabina Cleanup Days, however, they will be implementing social distancing while doing this.

CHIEF: Chief Young was not present. However, Mayor Mongold stated that Officers Roberts and Grehl were supposed to attend a class but it has been postponed for now. Officer Clark is newly hired and doing a great job. There have been 686 calls to service so far this year and 154 incident reports. Additionally, there have been no calls to date for our police department regarding the COVID-19 pandemic.

LAW DIRECTOR: Mrs. Gibson stated that the courts are taking this virus seriously so the municipal court cases have been moved out to late May. The jail is requiring every new inmate be evaluated at a hospital before they accept them. This would bring a cost to the Village so the offenders are being cited rather than jailed.

FISCAL OFFICER: Ms. Cornell stated that she posted January, February, and March's bank reconciliation. After January's bank posting our account was left in the amount of \$2,980,472.86. After February's bank posting our account was left in the amount of \$3,030,455.66. After March's bank posting our account was left in the amount of \$3,097,482.11. Ms. Cornell reported on the bill list in the amount of \$91,212.21. No expenses to the Village in the amount of \$12,583.32. This left the expense to the village \$78,628.89. She explained the large items to Council in the amount of \$73,903.58 and this left miscellaneous expense at \$4,725.31. She asks for comments regarding concerns or any items that needed explained. No one had any issues so a motion was asked for to pay the bills. The motion came from Mrs. Grehl and a second by Ms. Sloan. Roll call was taken with an "All in Favor". Ms. Cornell added that there was an indigent burial that we are waiting on confirmation of no assets. She informed Council that the projected revenue budget will be less due to the amount of citizens out of work and the extension of filing local taxes.

BILL LIST:

PAYMENTS VILLAGE OF SABINA, CLINTON COUNTY 3/24/2020 to 4/10/2020				
Number	Transaction Date	Total Warrant Amount	Payee	Status
111-2020	4/3/20	\$721.64	Regional Income Tax Agency	C
112-2020	4/3/20	\$6,860.03	Regional Income Tax Agency	C
113-2020	4/3/20	\$177.27	Clinton County Auditor	C
114-2020	4/3/20	\$2,260.89	Clinton County Auditor	C
120-2020	4/7/20	\$289.31	Clinton County Auditor	C
127-2020	4/7/20	\$1,452.69	Regional Income Tax Agency	O
175-2020	3/30/20	\$25.75	LogMeln	C
176-2020	3/30/20	\$628.00	Bureau of Workers' Compensation	O
178-2020	3/30/20	\$766.83	KAITLYN M BEECHLER	O

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179-2020	3/30/20	\$790.26	ZACHERY T BOSIER	O
180-2020	3/30/20	\$832.73	ADAM B CLARK	O
181-2020	3/30/20	\$925.14	Nancy L. Cornell	O
182-2020	3/30/20	\$1,395.01	ROBERT DEAN	O
183-2020	3/30/20	\$1,350.06	RANDY FAIR	O
184-2020	3/30/20	\$772.11	BRYAN J FLOYD	O
185-2020	3/30/20	\$731.17	JOHN B. GREHL	O
186-2020	3/30/20	\$203.26	JESSE A PENWELL	O
187-2020	3/30/20	\$923.18	CONNIE S. ROBERTS	O
188-2020	3/30/20	\$931.46	JUSTIN L. ROBINSON	O
189-2020	3/30/20	\$634.43	CHARISSA R SUMMERS	O
190-2020	3/30/20	\$823.08	KEYNON E YOUNG	O
192-2020	3/31/20	\$341.40	OHIO DEFERRED COMPENSATION	O
193-2020	3/31/20	\$254.82	US Treasury	O
194-2020	4/3/20	\$580.63	REGIONAL INCOME TAX ASSOCIATION	O
195-2020	4/3/20	\$26.81	School district Income Tax	O
196-2020	4/3/20	\$853.58	STATE OF OHIO DEPARTMENT OF TAXATION	O
197-2020	4/3/20	\$5,499.51	Burnham & Flowers Insurance Group	C
198-2020	4/3/20	\$875.16	(AFLAC)American Family Life Assurance Co.	O
199-2020	4/3/20	\$226.24	Liberty National Life Insurance	O
201-2020	4/6/20	\$1,923.90	US Treasury	O
205-2020	4/6/20	\$303.75	InMotion Hosting	C
208-2020	4/7/20	\$100.00	Sam's Club	C
209-2020	4/7/20	\$10.00	Peoples Bank	O
52984	3/24/20	\$1,768.60	BUCKEYE STATE PIPE & SUPPLY CO.	O
52985	3/24/20	\$972.01	CLINTON COUNTY ENGINEERS OFFICE	O
52986	3/24/20	\$56.71	Frontier	O
52987	3/24/20	\$141.89	Modern Leasing	C
52988	3/24/20	\$127.97	Staples Advantage	O
52989	3/24/20	\$15,913.20	Miami Valley Lighting	C
52990	3/24/20	\$1,282.00	Clinton County Emergency Management	O
52991	3/25/20	\$24.66	Robert Dean	C
52993	3/27/20	\$30.28	VISION SERVICE PLAN - OH	O
52994	3/27/20	\$92.00	TriHealth	O
52995	3/27/20	\$26.99	Wilmington Ace Hardware	O
52996	3/27/20	\$613.50	BONDED CHEMICALS	O
52997	3/27/20	\$130.40	Clinton Electrical & Plumbing Supply	O
52998	3/27/20	\$420.70	Mobile Analytical Services, INC.	O

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52999	3/30/20	\$1,564.00	Vectren Energy Delivery	0
53000	3/30/20	\$9,679.50	RUMPKE	0
53000	3/30/20	\$3,852.47	RUMPKE	0
53001	3/30/20	\$97.40	Pauley's Auto Parts	0
53002	3/30/20	\$1,763.29	DAYTON POWER AND LIGHT CO.	0
53003	3/30/20	\$160.32	Clinton Electrical & Plumbing Supply	0
53004	3/30/20	\$3,573.41	DAYTON POWER AND LIGHT CO.	0
53005	3/30/20	\$861.88	Frontier	0
53006	3/30/20	\$89.67	Lowes	0
53007	3/30/20	\$81.25	Verizon	0
53008	3/30/20	\$381.62	ANDREW D KENNEY	0
53009	4/3/20	\$188.70	Mobile Analytical Services, INC.	0
53010	4/3/20	\$63.01	Galls, An Aramark Company	0
53011	4/3/20	\$3.98	Wilmington Ace Hardware	0
53012	4/6/20	\$927.60	Mobile Analytical Services, INC.	0
53013	4/6/20	\$876.00	Treasurer of State of Ohio	0
53014	4/6/20	\$9,250.00	InControl Technical Solutions, LLC	0
53015	4/6/20	\$161.69	SABIN DISTRIBUTORS	0
53016	4/6/20	\$100.00	USI Insurance Services, LLC	0
53017	4/6/20	\$21.50	BestOne Tire of Wilmington	0
53018	4/6/20	\$284.36	ARAMARK	0
53019	4/6/20	\$52.80	Staples Advantage	0
53020	4/6/20	\$53.90	Department of the Treasury	0
53021	4/6/20	\$64.50	AIM Media Midwest	0
53022	4/6/20	\$141.17	Xerox Corporation	0
53023	4/7/20	\$827.18	Flagway, Inc.	0
		\$91,212.21	Less No/Expense (12,583.32) =	\$78628.89

NOTES			
Payroll	\$11,460.34		
Tax Fees	\$11,761.83		
Burnham & Flowers	\$5,499.51	HRA	
Buckeye Pipe	\$1,768.60	Water Materials	
Taxes	\$1,923.90		
Utilities	\$7,900.54		
Miami V-Lighting	\$15,913.20	Street Lites	
CC Emerg. Mgmt	\$1,282.00		
Rumpke	\$3,852.47	Sludge	
MASI	\$1,537.00	Water/Sewer Wky Test'g	
InControll Instruments	\$9,250.00	Sewer Scada Repairs	
Flagway	\$827.18	Fuel	
CC Engineers Office	\$927.01	Salt	
\$73,903.58		MISC. EXPENSE	\$4,725.31

COMMITTEES:

EMPLOYEE RELATIONS & HEALTH/SAFETY: Mr. Collings stated that he has a meeting with Civic Plus. Additionally, Mr. Collings is going to email the evaluations to Mayor Mongold.

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AUDIT & PLANNING: Mrs. Dean has nothing to report.

INFRASTRUCTURE & DEVELOPMENT: Mr. Gottschalk has nothing to report.

RECREATION & TOURISM: Mrs. Grehl has nothing to report and has no idea when or if the pool will open. Mrs. Grehl asked if the girl scouts would be able to put their hand prints on the walls at the park. Mayor Mongold stated that it would not be a good idea to do that at this time.

EMERGENCY SERVICES & FLOOD RELIEF: Ms. Sloan reported on the Fire District meeting on March 17th. There were 50 runs in March thus far and 61 runs in February. There were 20 donations at the blood drive. Additionally, Ms. Sloan stated that the levy has brought in \$452,851.41 so far. The next meeting will be April 21st.

FINANCE & RECORDS: Mrs. Mongold has nothing at this time.

ORDINANCE & RESOLUTIONS: Mayor Mongold proposed an emergency Ordinance to Renew the appointment of Nancy Cornell as Fiscal Officer. Mrs. Grehl made the motion to waive the three readings and adopt Ordinance #2020-08 and the motion was seconded by Mr. Gottschalk. Roll call was taken with all members in favor. Mayor Mongold proposed the third read of an Establishing the 2020 Rates for the Sabina Community Pool. Mr. Collings made the motion to adopt Ordinance #2020-09 and the motion was seconded my Mrs. Mongold. Roll call was taken with all members in favor. Mayor Mongold proposed the third read of an Ordinance Setting the Wages for the 2020 Sabina Community Pool. Ms. Sloan made the motion to adopt Ordinance #2020-10 and the motion was seconded my Mr. Gottschalk. Roll call was taken with all members in favor. Mayor Mongold proposed the third read on an Ordinance to Vacate an Alley Located on the Corner of West Elm and North College. Mr. Collings made the motion to adopt Ordinance #2020-11 and the motion was seconded by Mrs. Mongold. Roll call was taken with all members in favor. Mayor Mongold proposed the second read of an Ordinance to Create the Seasonal Position of Pool Manager. Mayor Mongold proposed the second read of an Ordinance to Create the Seasonal Position of Pool Coordinator. Mayor Mongold proposed the first read of an Ordinance Regarding Private Sewer Laterals. Mr. Collings asked what is meant by "Point of Sale" and Mayor Mongold stated that is if someone decided to sell their house. Mr. Collings asked for a guess on how many people are currently in violation of this and the average cost. Mayor Mongold stated that this only applies to properties sold after the Ordinance is passed and it would cost about \$3,000-7,000. Mr. Gottschalk asked what would happen if someone pulled out a trailer and did not cap off the sewer line. Mayor Mongold stated that it would the property owner's responsibility. Mr. Collings questioned Section 5 item B. Mr. Dean stated that Randy or himself are qualified to do the inspection.

PERSONS APPEARING BEFORE COUNCIL: None present.

PUBLIC COMMENTS: Bryan Floyd questioned property owners that have new renters coming in pertaining to the sewer laterals. Mayor Mongold stated it would only be implemented when sold.

COUNCIL COMMENTS: Mr. Dean stated that Randy may have to hire someone to do pressure tests on the sewer lines due to lack of equipment. Mr. Collings asked when the Miami Valley Lighting switch would take place. Mayor Mongold said hopefully by 2022. Additionally, Mr. Collings asked what was being done to the park. Mayor Mongold explained the upgrades such as new siding, baby changing stations, and a ceiling.

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ADJOURNMENT: The Mayor called for adjournment at 8:22PM. The motion was made by Mr. Collings and was second by Mrs. Mongold. Mayor asked for all in Favor: All Ayes with no Nays.

Attest:

Approved:

Nancy L. Cornell Fiscal Officer

Peggy Sleam President of Council

James Mongold, Mayor