

Village of Sabina Regular Council

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Mayor James Mongold presiding called the meeting in session on Thursday, April 8, 2021 at 7:00 o'clock P.M. Mr. Collings led the Pledge of Allegiance and the Prayer by Mayor Mongold. Roll Call taken by the Fiscal Officer Nancy Cornell with members present as Mr. Collings, Mr. Arnold, Ms. Sloan, Mrs. Mongold, Mr. Baker and Mr. Gottschalk. At this time, Mayor Mongold stated the meeting had a quorum and declared in session

**MINUTES:** The minutes of March 25, 2021 shall be presented to Council for approval on April 22, 2021.

**PERSONS APPEARING:** No one appearing.

**BIDS:** Mayor Mongold stated he would start opening bids for various village equipment. He stated a disclaimer for the police vehicles that all marking and equipment would be removed prior to the items being awarded to the highest bidder. The bids are as follows:

**Ford Explorer**-\$345.23 Rick Anders

**Backhoe**-\$3,892.66 Rick Anders, \$3,700.00 Glenn Anders, \$2,620.00 Andy Kenney, \$515.00 Jim Runk.

**Crown Vic**-\$305.76 Rick Anders, \$400.00 Richard Ford, \$601.21 Charles Hargrave, \$705.00 Matthew Lavender

**Chipper**-\$500.00 Glen Anders, \$100.00 Andy Kenney, \$751.55 Hamilton Farms, \$216.00 Jim Runk,

**Chevy Truck**-\$602.96 Jim Walker

**MAYORS REPORT:** As of Monday, we are still not looking great regarding applications for pool employees. If we do not get lifeguard applications and get classes rolling soon, we may not be able to open. This is not a situation I look forward to. If anyone has any idea at all, please reach out. We've advertised for sealed bids for the items taken out of service and currently stored at the Water Department. Those bids we've received will be opened tonight and honored. Any remaining items will be put forth for re-bid. We need these cleared out.

I am mailing letters to local paving companies this week requesting bids for a list of streets we need to try to get paved this year. This will also be advertised in the local paper. Those bids will be opened at the first meeting in May. While the list will be much shorter than last year, we still want to get things done.

By the time I read this out loud, I will have had my second covid shot. The Clinton County Health District has reported they are rolling them out steadily, so if you haven't had yours and wish to, please call them. I am allowing the Municipal Building to be reopened soon, as Clinton County is down to a lower level on the covid scale. The important thing to remember is that we all need to continue wearing masks and social distancing when we can. Life may seem to be edging toward normal, and I pray it is, but let's get there with caution.

Sabina Cleanup Days will be April 17<sup>th</sup> and 24<sup>th</sup> this year at 277 Kenyon Drive (behind the water tower). Standard rules apply. No dumping outside the times allotted (8AM to 4PM or until the dumpsters are full), No yard or tree brush, no tires or batteries, and no paint or oil. April 24<sup>th</sup> will also be tire amnesty day in Clinton County. Tires are limited to passenger and light

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truck (up to 17” rim size), no more than 10 tires per vehicle/person, \$1 fee per tire. Times will be from 9AM to 12PM. The location for this event is 1326 Fife Ave, Wilmington.

**VILLAGE ADMINISTRATOR:** Mr. Floyd stated there was a meeting with Mr. Fair, Mr. Bosier, and Mr. Carroll to discuss the following week projects. Mr. Floyd stated they have all the mowing done one time, read meters, cleaned the restrooms and did repairs to the windows at the park, had the juveniles paint the ladders at the swimming pool, which was a huge help to him. Mr. Floyd stated they started filling pot holes. They had an issue with the dump truck, but it is running now and they can continue to fill pot holes. Mr. Floyd stated they chipped brush and replaced a water meter on Florence Ave. that was leaking.

**CHIEF:** Chief Hect stated he introduced himself to some local merchants. Chief Hect met with Barbara from the Talbert House to schedule a medication take back day at Uhl’s IGA on April 24<sup>th</sup>. Chief Hect stated they have had a total of 498 calls for the year. In the last two weeks they have had, 15 field interviews, 5 police reports, 1 crash, 14 traffic stops, 9 warnings, 1 traffic citation, 3 misdemeanors arrest, 1 felony arrest, 3 agency assists, and 2 Canine walks arounds. Chief Hect stated at this time the jail is closed due to Covid outbreak. Joseph Han passed his background check and can start on May 1<sup>st</sup>, if he is approved. Three officers have received their second Covid Shot. Chief Hect and Mayor Mongold went to Columbus and purchased a GMC truck, a Ford Fusion, and some training equipment for the Police Department. Chief Hect stated the computers and chairs have been delivered. Also the Talbert House donated Narcan to the Department. Chief Hect is working with Sergeant Roberts on abandon houses.

**LAW DIRECTOR:** Mrs. Gibson stated she is looking into enforcement of Ordinances. Mrs. Gibson stated she to talked to someone at the Heroine Help Line in Butler County and stated Clinton County does have a help line and she will find out who the contact is. Chief Hect stated the person to contact is Zach. Mrs. Gibson stated the court cases are going well and all the Officers received a summary report of the outcome on the cases.

**FISCAL OFFICER:** Mr. Cornell apologized for not having the minutes ready in time for this meeting. Ms. Cornell reported on the bill list totaling \$84,286.43 with no expense to the Village of \$19,970.72. This left the expense to the Village at \$64,315.71. She explained the large items to Council in the amount of \$60,096.22 and this left miscellaneous expense at \$4,219.49. She asks for comments regarding concerns or any items that needed explained. With no issues, Mayor Mongold ask for a motion to approve. Mr. Arnold made the motion and a second by Mr. Gottschalk. Roll call taken with an “All in Favor.” Ms. Cornell stated she talked to Mayor Mongold about having issues with her computer, it takes too long or it knocks her out of the program. Ms. Cornell stated they would be meeting with the Auditor next week. Ms. Cornell said she would be running an ad for the paving project, it will run for a couple weeks. Ms. Cornell suggested maybe the Committee could put a flyer up at the school for summer jobs available with the Village. Ms. Cornell stated the Utility Department are receiving calls to book Pool Parties with hopes of it opening. Mayor Mongold asked Mr. Floyd if he could reach out to electricians and get estimates for the breaker box. Mayor Mongold told Council they need to get legislation for pay rates, passes and daily rates for admission for the pool.

**BILL LIST:**

Number	Transaction Date	Total Warrant Amount	Payee	Status
143-2021	3/25/21	\$540.15	Amazon	O
144-	3/26/21	\$346.28	Liberty National Life Insurance	O

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2021				
145-2021	3/26/21	\$214.22	US Treasury	O
146-2021	3/29/21	\$780.47	ZACHERY T BOSIER	O
147-2021	3/29/21	\$894.65	STEVE F CARROLL	O
148-2021	3/29/21	\$1,087.82	Nancy L. Cornell	O
149-2021	3/29/21	\$1,312.36	ROBERT DEAN	O
150-2021	3/29/21	\$916.45	SYDNEY M DOUGHMAN	O
151-2021	3/29/21	\$1,273.90	RANDY FAIR	O
152-2021	3/29/21	\$712.62	BRYAN J FLOYD	O
153-2021	3/29/21	\$938.46	JOHN B. GREHL	O
154-2021	3/29/21	\$489.35	DANIEL R HECT	O
155-2021	3/29/21	\$511.63	CONNIE S. ROBERTS	O
156-2021	3/29/21	\$959.05	JUSTIN L. ROBINSON	O
157-2021	3/29/21	\$713.64	CHARISSA R SUMMERS	O
159-2021	3/30/21	\$224.48	DAYTON POWER AND LIGHT CO.	O
160-2021	3/30/21	\$33.43	DAYTON POWER AND LIGHT CO.	O
161-2021	3/30/21	\$117.13	DAYTON POWER AND LIGHT CO.	O
162-2021	3/30/21	\$1,484.19	DAYTON POWER AND LIGHT CO.	O
163-2021	3/30/21	\$3,795.89	DAYTON POWER AND LIGHT CO.	O
164-2021	3/30/21	\$39.38	Home Depot	O
165-2021	3/30/21	\$4,727.61	OHIO POLICE & FIRE PENSION FUND	O
166-2021	3/31/21	\$5,745.15	OHIO PUBLIC EMPLOYEES RETIREMENT	O
167-2021	4/2/21	\$762.00	Treasurer of State of Ohio	O
168-2021	4/2/21	\$50.00	OHIO DEFERRED COMPENSATION	O
169-2021	4/2/21	\$50.00	OHIO DEFERRED COMPENSATION	O
170-2021	4/2/21	\$1,341.41	(AFLAC)American Family Life Assurance Co.	O
171-2021	4/2/21	\$57.31	DAYTON POWER AND LIGHT CO.	O
172-2021	4/2/21	\$1,545.67	Vectren Energy Delivery	O
173-2021	4/2/21	\$4,324.82	Medical Mutual	O
174-2021	4/2/21	\$18,377.08	Medical Mutual	O
176-2021	4/6/21	\$2,071.78	US Treasury	O
177-2021	4/6/21	\$991.62	STATE OF OHIO DEPARTMENT OF TAX	O
178-2021	4/6/21	\$31.87	School district Income Tax	O
179-2021	4/6/21	\$635.71	REGIONAL INCOME TAX ASSOCIATION	O
180-2021	4/6/21	\$6,658.36	OHIO POLICE & FIRE PENSION FUND	O

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181-2021	4/6/21	\$587.43	Bureau of Workers' Compensation	O
182-2021	4/6/21	\$146.53	DAYTON POWER AND LIGHT CO.	O
53824	3/25/21	\$43.32	James Mongold	O
53825	3/26/21	\$300.00	Higher Powered Moving & Cleaning Servicea	O
53826	3/29/21	\$8.60	VILLAGE OF SABINA	O
53827	3/29/21	\$8.60	Bryan Floyd	O
53828	3/31/21	\$831.36	OHIO CHILD SUPPORT PAYMENT	O
53829	3/31/21	\$101.45	United States Treasury	O
53830	4/2/21	\$415.00	Clinton County Health Department	O
53831	4/5/21	\$549.56	ARAMARK	O
53832	4/7/21	\$648.00	AIM Media Midwest	O
53833	4/7/21	\$1,282.00	Clinton County Emergency Management	O
53834	4/7/21	\$323.60	ComPro Center (Kurt Kirkendall)	O
53835	4/7/21	\$100.24	Jani-Chem, Inc.	O
53836	4/7/21	\$1,275.00	Mobile Analytical Services, INC.	O
53837	4/7/21	\$450.00	Mid-State Electric of Highland Cty, LLC	O
53838	4/7/21	\$641.04	Melvin Stone Company, LLC	O
53839	4/7/21	\$19.65	Pauley's Auto Parts	O
53840	4/7/21	\$340.97	Quill	O
53841	4/7/21	\$10,249.00	RUMPKE	O
53842	4/7/21	\$863.69	Spectrum Enterprise	O
53843	4/7/21	\$69.39	Staples Advantage	O
53844	4/7/21	\$124.30	Verizon	O
53845	4/7/21	\$35.96	Wilmington Ace Hardware	O
53846	4/7/21	\$115.80	Xerox Corporation	O
		<b>\$84,286.43</b>	Less \$19,970.72 =	<b>\$64,315.71</b>

<b>NOTES:</b>				
Payroll		\$10,590.40		
Utilities		\$8,392.62		
Pensions		\$17,131.12		
UAN Fees		\$762.00		
Med Mutual		\$18,377.08		
Taxes		\$2,286.00		
CC Emergency				
Mgmt		\$1,282.00		
MASI		\$1,275.00		
		<b>\$60,096.22</b>	Misc Expense	<b>\$4,219.49</b>

**COMMITTEES:**

**EMPLOYEE RELATIONS & HEALTH/SAFETY:** Mr. Collings stated they had a meeting on March 30, 2021 to discuss additional pay for Mr. Floyd for filling in for the VA. The committee considered \$75.00 per pay period. Mr. Floyd joined the meeting and stated he was the primary employee filling in for the VA. Council member Mr. Arnold noted that since Mr. Floyd is not licensed as required for the VA, it should not be the full amount. Mr. Floyd was unaware of the license requirement since Councilor Collings had not yet gone through the new handbook with him. Mr. Collings did meet with Mr. Floyd to go over the new handbook with him. Mr. Collings wants to schedule a meeting, but before the meeting he would like to meet with Mayor Mongold and Mr. Dean. A meeting was scheduled for Monday, April 19, 2021 at 6:00 PM.

**AUDIT & PLANNING:** Mr. Arnold stated they had a meeting on March 29, 2021 to discuss sanitary sewer review with Mr. Cannon. There is a meeting scheduled for Tuesday, April 13<sup>th</sup> at 7:00 with Mr. Wayne Cannon to give him the information to put together his response to the EPA. Mr. Arnold stated they still need to gather more information for Mr. Cannon. Mr. Arnold stated items that need action taken are: Find out how many linear feet of heavy cleaning can be done per hour. Mr. Arnold asked Mr. Fair to contact bidders and ask for estimated linear feet per hour of heavy cleaning. Determine how we are going to deal with the waste, asking Rumpke for ideas, create a time line for cleaning based upon the budget and time. Need the action plan tracker for Sanitary Sewer. Need the action plan for Krebs/Rolfe Drive water issue. Need action plan for the manhole covers at IGA and other listed on report. Mr. Arnold stated nothing to report on Audit at this time.

**INFRASTRUCTURE & DEVELOPMENT:** Mr. Gottschalk stated they had a meeting on Monday, March 29, 2021 to discuss the S. Howard Street water main project. Choice One was present at the meeting and suggested they do 30% for the design by June 1<sup>st</sup> and 21% match which equals to 62 points which would help getting the grant funds. Mr. Gottschalk stated they discussed the sewer building and decided to wait on that project at this time. Mr. Gottschalk wanted to know if Council had any comments on this. Mayor Mongold stated the contract should be in all their packets. The cost would be \$31,800.00 to begin on this project. Mayor Mongold asked for a motion to approve this contract with Choice One Engineering. Ms. Cornell stated they had to have the third read on legislation before they could proceed with the contract. At this time the motion was set aside until the third read of the legislation. Mr. Gottschalk scheduled a meeting to discuss the sewer building with Mr. Fair and other Council members for Tuesday 13, 2021 at 6:00 PM. Mr. Arnold stated he had talked to Mr. Fair about the location of the new sewer building and came up with different options as to where the building would be.

**RECREATION & TOURISM:** Mr. Baker stated he would get involved helping to find life guards if need be. He would like to see the pool open on time. Mr. Baker said he would like to meet with whoever has been filling in the vacancy of this Committee. Mr. Baker stated he is not receiving any emails about meetings. Mayor Mongold said he would take of this issue and apologized to Mr. Baker. Mr. Arnold suggested Mr. Baker to schedule a meeting to discuss about the lifeguard situation. A meeting was scheduled for Thursday, April 15, 2021 at 4:30 PM.

**EMERGENCY SERVICES & FLOOD RELIEF:** Ms. Sloan stated there is a Fire Meeting on Tuesday, April 13. A meeting for the Emergency Services is scheduled for Monday, April 12 at 7:30 PM.

**FINANCE & RECORDS:** No report at this time.

**GRANTS:** Mr. Arnold stated they had a meeting on Tuesday, March 30, 2021 to review and understand the point system for S. Howard Street OPWC Grant. Mr. Arnold handed out the data Nick supplied showing how the points are being calculated. Also stated the estimate of \$430,000.00 for this project. The Village might not need everything that is included in the estimate, but don't want to estimate low, because if the Village does that, then the Village would be responsible for the remaining cost. Mr. Arnold stated we need to approve Choice 1 to start the design by June for the 6-weeks of design work required. If we get the grant we would find out in November 2021, complete the design and in June 2022 place ads for the bids, award bid in July 2022 and have completed November 2022.

**ORDINANCE & RESOLUTIONS:**

Reading of Emergency Ordinance #2021-08 to reclassify the position of part time Village Clerk Asst. to a class 3 Employee in the personnel policy and procedures as an emergency measure. Ms. Cornell stated the document doesn't say why it is an Emergency

Ordinance and it needs to be worded as such. Mr. Collings made a motion to waive the three readings and adopt Ordinance 2021-08 as an emergency major. Mr. Arnold second the motion. Roll Call was taken with an “All in Favor”

Third Read of an Ordinance in its entirety to adopt and implement an increase for the Legislative Board as follows: Mayor per Meeting \$400. President per meeting \$175. In addition, Council Members \$150. per meeting. Mayor Mongold asked if there were any comments or concerns. Mr. Collings stated he had researched other municipalities and our pay is lower. The last raise was in 2013. Mayor Mongold stated the concern about how it would interpreted about committee or emergency meetings, which this would not include. Ms. Sloan stated she didn’t think the population of municipalities can be used but it should be the income base they have. Ms. Sloan stated she agrees with the President of the Council and the Council increase but not the Mayor. Ms. Sloan said she would agree to \$500.00 for the Mayor. There was a lengthy discussion about the pay raises. Mr. Arnold stated maybe there should be separate Ordinances for the Mayor increase and the Council increase. Mr. Gottschalk stated he didn’t agree with either the Mayor or Council should get a raise. Mr. Arnold stated that he thought we should revisit it, as it is, he doesn’t support it. Mr. Baker stated he would like to do some research on this subject. Several Council Members would want to know if it is sustainable with our budget. Mayor Mongold also stated he is concerned about the sustainability. Mrs. Mongold stated she thought we need to table this at this time and have a Finance Committee meeting to revisit this issue. Motion was made by Mr. Collings to table the Ordinance at this time. Mr. Arnold second the motion. Roll Call was taken with “All in Favor”.

Third Read of a Resolution authorizing The Mayor to prepare and submit an application to participate in the Ohio Public Works Comm. State Capital Improvement Program and execute contracts for S Howard Street Water Main Project. Mayor Mongold asked if there were any questions or concerns. Mr. Arnold made a motion to pass Resolution #1151 second by Ms. Sloan. Roll call was taken with an “All in Favor”. Mayor Mongold stated they needed to vote on the motion for the Mayor to sign the contract with Choice 1. A motion was made by Mr. Collings second by Mr. Arnold. Roll Call was taken with an “All in Favor”.

Third Read of a Resolution authorizing the Mayor to fill the position of Part-Time Village Clerk Assistance. Mayor Mongold asked if there were any questions for concerns. Ms. Sloan made a motion to pass Resolution #1152 with a second by Mr. Arnold. Roll Call as taker with an “All in Favor”.

Third Read of a Resolution authorizing the Mayor to fill the position of a Part-Time Administrative Assistant. Mayor Mongold asked is there were any question or concerns. Mr. Collings made a motion to pass Resolution #1153 with a second by Mr. Gottschalk. Roll Call was taken with an “All in Favor”.

Third Read of Resolution authorizing the adoption of adoption of the Clingon County Hazard Mitigation Plan. Mayor Mongold asked if there were any questions for concerns. Mr. Arnold made a motion to pass Resolution #1154 second by Mr. Baker. Roll Call was taken with an “All in Favor”.

Reading of Emergency Ordinance #2021-09 Time Based Pay Progression Step System. Mayor Mongold stated they needed to add the emergency language to the Ordinance. Mayor Mongold asked if there were any concerns for questions. Mr. Arnold made a motion to waive the three readings and adopt Ordinance #2021-9 as an emergency measure, second by Mr. Collings. Roll Call was taken with an “All in Favor”.

**PUBLIC COMMENTS:** Mr. Floyd stated he contacted Frontier about the line that is down on Center Street. Frontier told Mr. Floyd they need to contact their construction group to get the line put back up as soon as possible. Mr. Floyd said in the past we went to the High School during their lunch and handed out applications for life guards. He thought it might be something they could do again. Mayor Mongold suggested maybe Charissa or Becky could call the School and talk to Dawn Bosier, that she might be able to assist us with this. Mr. Floyd had a question for the Chief if there was a plan for the 50 or so bikes that are being stored at the water plant. Mayor Mongold stated he would get with Mr. Floyd on this matter.

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**COUNCIL COMMENTS:** Mr. Arnold was getting ready to walk on the Bike Trail and there was a little boy with a bump on his head. Mr. Arnold decided to walk the boy to his home. He told Mr. Arnold about 6 people walked by and didn't say anything to him. Mr. Arnold stated there was some trees down on the Bike Trail and he cleaned up as much as he could, but there needs to be more clean up. Mayor Mongold stated he has informed Mr. Floyd and the crew, permission to place the brush collection at the emergency entrance of the trail at the park. Mr. Arnold stated where the trees were planted need to be mowed or weedeat. Mr. Floyd said he would take of this. Ms. Sloan stated she has had several people contact about when the lobby of the Water Department will be open and when the Council Meetings will be in person again. Ms. Sloan stated the other municipalities are having in person meetings. Ms. Sloan said she was contacted by a business owner about the property on Sherman St. Mayor Mongold said he was also contacted. The Police Department went and gave them a citation. Ms. Sloan stated she would like the meeting on Monday, April 12th to be in person. Mr. Baker stated he has a storm drain in his drive that is causing a hole. Mr. Floyd said he looked into it and trying to get a quote to get it fixed. Mayor Mongold stated he hopes by mid-summer they can have in person meetings as long as the Covid numbers stay low. Ms. Cornell reminded everyone to sign the bill list and that she needed the minutes from Mr. Gottschalk Committee meeting. Mr. Gottschalk stated he had some complaints about sheep or goats on S. Howard Street and someone should look into it. Mr. Collings stated we have moved into the second round of the Legacy Fund Grant.

**ADJOURNMENT:** Mayor Mongold called for adjournment at 9:50 PM. The motion made by Mr. Arnold and a second by Ms. Sloan. Mayor Mongold requested an "All in Favor" by Ayes, opposing Nays. The meeting adjourned.

Attest:

Approved:

\_\_\_\_\_  
Nancy L. Cornell,  
Fiscal Officer

\_\_\_\_\_  
Benjamin Collings,  
President of Council

\_\_\_\_\_  
James Mongold, Mayor