

Village of Sabina Regular Council

March 25,

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Mayor James Mongold presiding called the meeting in session on Thursday, March 25, 2021 at 7:00 o'clock p.m. Mrs. Mongold led the Pledge of Allegiance and the Prayer by Mayor Mongold. Roll Call taken by the Fiscal Officer Nancy Cornell with members present as Mr. Collings, Mr. Arnold, Ms. Sloan, Mrs. Mongold and Mr. Gottschalk. At this time, Mayor Mongold stated the meeting had a quorum and declared in session

**MINUTES:** The Mayor asked if everyone had the opportunity to read the minutes of March 11th, and if there are not any concerns or changes to make, he will ask for a motion to approve the minutes. Mr. Collings made the motion with a second from Mr. Arnold. Roll call taken showed members were in favor.

**PERSONS APPEARING:** Mr. Spencer Arnold and Mr. Ty Baker residents of Sabina interested in filling the vacant Council position. Both candidates introduced themselves and long-term residents of the Village. Mr. Arnold is retired, where Mr. Baker is employed by SVG Auto Dealer in Washington Court House. Mr. Arnold spoke first stating one of the things that needed to change was the lack of business in the community. He resides close to the Park and is interested in doing what he can to make Sabina a better community. He is hopeful he will do a good job for everyone. Mr. Baker is passionate about Sabina and would like to fulfill his responsibility of stepping up by doing his part for the community. Several things he would like to see change and wants to do his part to make this happen. He would knock on doors to get the views of the residents. He is still available to meet with the other Councilors one on one. Mr. Collings asked, "What is the most important item facing the Village?" Both candidate agreed lack of business and the community coming together as a collective. Mr. Abe Arnold's question, "As Recreation & Tourism and Emergency Services will be committees they would serve on, what are some of their thoughts. Mr. Baker stated he would like to see more done at the Park. He said he has some experience with infrastructure and trained on speaking with the public. Mr. Arnold had lost audio, so the Mayor relayed his answers. He would like to see more playground equipment at the Park and increased decorating for events and holidays. He would like to see more outdoor events and parades to draw the community out and people from neighboring community into the Village. Emergency Services, he would like to create places for residents to receive assistance if they had a devastating event, like a clothing bank, structures of this type.

The Mayor ask Council at what time during the meeting they would like to make a choice, and the decision was after Ordinances & Resolutions.

**MAYORS REPORT:** We are 2 months from opening day at the pool. That's the good news. The not so good news is that we aren't getting applications for folks to fill the positions. As simple a process as it may seem, where hiring lifeguards is concerned, we must have ample time to get them trained. I'm ready to call folks for interviews as soon as we get applications and Council gives me wage settings.

Having received the first dose of the COVID-19 vaccine, I can tell everyone that I do not anticipate growing an extra ear on my back. Examining the needle that was used, I can also state with 100% confidence that the pharmacist did not implant a tracking device, though I wish she would have in the event I get lost driving somewhere.

Humor aside, please get the facts before shying away from this. I am the fourth person in my family to have it, and side effects have been minimal. There is always a chance for serious adverse reactions, but that exists with the disease.

With grant, pool, outdoor, and planning seasons all happening at my desk at once, I've become incredibly busy. For that reason, I've begun bluntly discouraging folks from reaching out to me on utility and police matters. If it's an issue with a neighbor, file a complaint at the police department.

If, after filing numerous complaints, nothing is done, then reach out to me with the dates you filed the complaints and what hasn't been done. I will follow up with the employee responsible. Starting at the top and working your way down only results in two things.

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The first is so many issues coming to me I forget part of them. The second is that the responsible department doesn't know there is a problem.

I would ask that everyone remember two things. If you call the Police Department with an urgent issue and no one answers, call dispatch at the Sheriff's Office. In case of an emergency, your first stop should ALWAYS be 911, however. The second thing I would ask is that you be kind to the Utility Clerks and other public facing employees. They have job aggravations and issues like anyone else, but as Village employees, they have 2500 bosses instead of one. A smile their way instead of anger could make all the difference. Until next report, be safe and stay well.

Bruce and Bryan will begin to look into the streets for paving this year. It will not be as many as last year. Mr. Collings made a motion to place an Advertisement for the paving. The motion second by Mrs. Mongold. Roll Call taken with an "All in Favor."

**VILLAGE ADMINISTRATOR:** Mr. Dean was absent. Bryan Floyd stepped in to speak on the utility departments. They had a water main break on College Street under the railroad. Employed a company to install valve shut-offs on each side, no residents lost utilities and no boil alert imposed. Water & Sewer meter read for the month. They cleared and chipped brush. The mowers have been serviced installed new blades and worked on the Plow blade. Preparing for a wedding at the Park on April 11th. Will work on potholes next week.

**CHIEF:** Met Laura at the Municipal Courthouse Wednesday, discussion on the Village Ordinances and a couple of projects. They sat down with Judge Daugherty for 45 minutes, which seemed very productive. March activity report totaled 93 for the month and the year at 363. Consisted of 55 calls, 16 reports taken, 1 traffic accident, 13 citations, 9 warnings, 10 misdemeanors, 1 felony arrest, 1 agency assist and 2 K 9 walk around. Staffing of J. Han is still of interest. He is relocating back to Ohio. Jesse Penwell has declined. LexiPol is still recommended for the Policy & Procedures Manual. Chief wants a Records and Retention policy in place, RMS for the evidence room, case management of over 100 need closed in order to destroy evidence. Equipment still needed: 2 vehicles using Gov.deals around \$3500 per unit based on the Police Budget, Computer has been ordered, 2 desks and 3 office chairs. Foot patrol has been working really well.

**LAW DIRECTOR:** Mrs. Gibson stated that she and Chief had a good meeting on Wednesday with Judge Daugherty proving very beneficial. She and Chief will meet weekly at the Courthouse. She will implement a follow-up report to the Officers on Court cases consisting of the outcome of each case. They are working on a First Formalized Complaint Form for Ordinances mainly property. They have uploaded the Ordinances in Virtual Academy. Next she will be tackling the Records Retention policy.

**FISCAL OFFICER:** Ms. Cornell reported on the bill list totaling \$66,020.09 with no expense to the Village of \$14,067.67. This left the expense to the Village at \$51,952.42. She explained the large items to Council in the amount of \$48,884.44 and this left miscellaneous expense at \$3,067.98. She asks for comments regarding concerns or any items that needed explained. With no issues, Mayor Mongold ask for a motion to approve. Mr. Arnold made the motion and a second by Ms. Sloan. Roll call taken with an "All in Favor." The question of when the Village would receive the next release of Cares Act Funding and Ms. Cornell stated no one will be receiving until 60 days after the passing of the Bill.

**BILL LIST:**

<p><b>PAYMENTS</b>  <b>VILLAGE OF SABINA, CLINTON COUNTY</b>  <b>3/11/2021 to 3/26/2021</b></p>
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Number	Transaction Date	Total Warrant Amount	Payee	Status
118-2021	3/10/21	\$644.52	REGIONAL INCOME TAX ASSOCIATION	O
119-2021	3/10/21	\$31.06	School district Income Tax	O
120-2021	3/10/21	\$1,059.17	STATE OF OHIO DEPARTMENT OF TAXATION	O
122-2021	3/15/21	\$861.95	ZACHERY T BOSIER	O
123-2021	3/15/21	\$919.68	STEVE F CARROLL	O
124-2021	3/15/21	\$1,253.56	Nancy L. Cornell	O
125-2021	3/15/21	\$1,353.35	ROBERT DEAN	O
126-2021	3/15/21	\$916.45	SYDNEY M DOUGHMAN	O
127-2021	3/15/21	\$994.12	RANDY FAIR	O
128-2021	3/15/21	\$721.33	BRYAN J FLOYD	O
129-2021	3/15/21	\$902.62	JOHN B. GREHL	O
130-2021	3/15/21	\$547.22	DANIEL R HECT	O
131-2021	3/15/21	\$640.68	CONNIE S. ROBERTS	O
132-2021	3/15/21	\$959.05	JUSTIN L. ROBINSON	O
133-2021	3/15/21	\$713.64	CHARISSA R SUMMERS	O
136-2021	3/16/21	\$1,120.39	Ohio Public Employees Retirement System	O
137-2021	3/18/21	\$25.75	LogMeIn	O
138-2021	3/18/21	\$551.01	Home Depot	O
139-2021	3/18/21	\$22.94	Home Depot	O
140-2021	3/18/21	\$587.43	Bureau of Workers' Compensation	O
142-2021	3/24/21	\$2,165.94	US Treasury	O
53795	3/11/21	\$831.36	OHIO CHILD SUPPORT PAYMENT CENTER	O
53796	3/11/21	\$300.00	Higher Powered Moving & Cleaning Servicea	O
53797	3/15/21	\$491.13	Rebecca J Cramer	O
53798	3/16/21	\$118.36	ANDREW D KENNEY	O
53799	3/16/21	\$831.36	OHIO CHILD SUPPORT PAYMENT CENTER	O
53800	3/16/21	\$4.30	VILLAGE OF SABINA	O
53801	3/18/21	\$360.00	US Postal Service	O
53802	3/18/21	\$402.07	VILLAGE OF SABINA UTILITIES DEPT.	O
53803	3/18/21	\$40.29	Robera Lambert	O
53804	3/18/21	\$57.64	Connie Martin	O
53805	3/24/21	\$180.67	ABRAHAM M ARNOLD	O
53806	3/24/21	\$226.11	Benjamin F Collings	O
53807	3/24/21	\$180.95	BRUCE A. GOTTSCHALK	O
53808	3/24/21	\$317.28	JAMES L. MONGOLD	O
53809	3/24/21	\$180.95	VICTORIA L. MONGOLD	O
53810	3/24/21	\$180.67	PEGGY SLOAN	O
53811	3/24/21	\$1,000.00	Laura R. Gibson	O
53812	3/24/21	\$432.50	BUCKEYE STATE PIPE & SUPPLY CO.	O

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53813	3/24/21	\$1,351.00	BONDED CHEMICALS	O
53814	3/24/21	\$58.12	Frontier	O
53815	3/24/21	\$10,400.00	Jackson Brothers Construction	O
53816	3/24/21	\$878.70	Mobile Analytical Services, INC.	O
53817	3/24/21	\$15,428.64	Miami Valley Lighting	O
53818	3/24/21	\$153.59	Modern Leasing	O
53819	3/24/21	\$3,880.00	Lindholm & Company	O
53820	3/24/21	\$10,165.90	RUMPKE	O
53821	3/24/21	\$97.90	Staples Advantage	O
53822	3/24/21	\$440.00	Virtual Academy	O
53823	3/24/21	\$38.74	Wilmington Express Care	O
		<b>\$66,020.09</b>	Less \$14,067.67 =	<b>\$51,952.42</b>

<b>NOTES</b>			
Payroll		\$11,393.14	
Council Payroll		\$1,266.63	
Taxes		\$2,165.94	
L. Gibson		\$1,000.00	
OPERS		\$1,120.39	
Bonded			
Chemicals		\$1,351.00	
Jackson Bros			
Const.	\$10,400.00		Valve Replacement (Water)
Miami Valley			
Light'g	\$15,428.64		
Lindholm & Co.	\$3,880.00		Auditor
MASI	\$878.70		Water & Sewer
		<b>\$48,884.44</b>	<b>MISC. EXP. \$3,067.98</b>

**COMMITTEES:**

**EMPLOYEE RELATIONS & HEALTH/SAFETY:** Mr. Collings stated he held a meeting March 24th at 6PM. Disciplinary Plan for the handbook, additional duties for Bryan Floyd as Acting VA. A meeting was scheduled for Monday, March 29<sup>th</sup> at 6:00 PM.

**AUDIT & PLANNING:** Mr. Arnold stated with the EPA deadline of April 1 a meeting is in need to discuss manhole covers/sewer lines. Mr. Arnold stated there will be a meeting on Friday, March 26<sup>th</sup> at 2:45 PM with Mr. Cannon. He would like to fill the vacancy on the Infrastructure Committee by transferring one of his seats.

**INFRASTRUCTURE & DEVELOPMENT:** Mr. Gottschalk stated there will be a meeting on Monday, March 29<sup>th</sup>, at 7:00 PM to discuss the S. Howard St. Project and the Sewer Plant building. It was suggested that Mr. Arnold be moved to this committee. Motion was made by Mr. Collings, and second by Ms. Sloan. Roll Call was taken with "All in Favor" with Mr. Arnold abstaining.

**RECREATION & TOURISM:** There was a discussion about the pool.

**EMERGENCY SERVICES & FLOOD RELIEF:** Ms. Sloan stated there was a meeting on Tuesday, March 16<sup>th</sup>. There were 43 runs in February and 18 runs in March. There was a blood drive on March 22<sup>nd</sup>. Ms. Sloan stated Mr. Gaskins was present and said his is recovering is going well.

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**FINANCE & RECORDS:** No report.

**GRANTS:** Mr. Arnold stated there will be a meeting on Monday, March 29<sup>th</sup> at 7: PM to discuss Choice 1 points system. The Committee is looking into the ODNR Grant. A Planning Meeting was scheduled for Monday, March 29<sup>th</sup> at 6:00 PM.

**ORDINANCE & RESOLUTIONS:**

Second Read of an Ordinance in its entirety to adopt and implement an increase for the Legislative Board as follows: Mayor per Meeting \$400. President per meeting \$175. In addition, Council Members \$150. per meeting. Mayor Mongold stated that everyone really need to considered if the budget can handle this increase.

Second Read of a Resolution approving the adoption of the Clinton County Hazard Mitigation Plan.

Second Read of a Resolution authorizing The Mayor to prepare and submit an application to participate in the Ohio Public Works Comm. State Capital Improvement Program and execute contracts for S Howard Street Water Main Project.

Second Read of a Resolution authorizing the Mayor to fill the position of Part-Time Village Clerk Assistance.

Second Read of a Resolution authorizing the Mayor to fill the position of a Part-Time Administrative Assistant. Mayor Mongold suggested the pay should be \$13.50 per hour instead of \$10.00 an hour for Part-time Village Clerk Assistance and Part-time Administrative Assistant.

**PUBLIC COMMENTS:** Ty Baker wanted to thank the Council for the opportunity for him to run for the open Council position. Chief Hect stated he would like to have a gun safe to store their weapons when they are not in use. A motion was made by Mr. Arnold and second by Mr. Gottschalk to purchase a safe. Roll call was taken with an “All in Favor”.

**COUNCIL COMMENTS:** Mr. Arnold stated they need to move forward to look at the applications for the vacant Council seat. Mr. Gottschalk nominated Ty Baker and was second by Ms. Sloan. Mr. Arnold nominated Spencer Arnold with no second. Mayor Mongold stated there was and first and second for Mr. Baker and asked Ms. Cornell for roll call. Roll call was taken with an “All in Favor”. Mayor Mongold congratulated Mr. Baker on being the new Council Member. Mr. Baker wanted to thank everyone for this opportunity. Mr. Arnold wanted to know if there was a log for Public Records. Ms. Cornell stated there is a log. Mr. Collings stated he has a dumpster behind his building if the Village needs to use it or any cleanup of the bike path or the Village. Mr. Collings wanted to know if they could have an emergency measure for the Step Raises at the next meeting.

**ADJOURNMENT:** Mayor Mongold called for adjournment at 9:10 PM. A motion was made by Mr. Collings and a second by Mrs. Mongold. Mayor Mongold requested an “All in Favor” by Ayes, opposing Nays. The meeting adjourned.

Attest:

Approved:

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Nancy L. Cornell,  
Fiscal Officer

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Benjamin Collings,  
President of Council

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James Mongold, Mayor