

RECORD OF PROCEEDINGS

Minutes of

Meeting

Village of Sabina Regular Council

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held May 12, 2022

Council members present: Mayor Ben Collings, Law Director Dave Henry, Council members Abe Arnold, Ty Baker, Peggy Sloan, Vicki Mongold, Beth Grehl and Bruce Gottschalk. Along with Chief John Grehl and Village Administrator Rob Dean. Abe led the Pledge of Allegiance. Mayor Collings led the prayer. Mayor Collings also completed roll call with a members present.

Minutes: Mayor Collings discussed the April 14, 2022 minutes. Mayor Collings also discussed Danielle’s computer issues and her training with Amy. Mayor Collings stated that Chastity worked on the April 28th minutes. Mayor Collings went over areas of Chastity’s minutes (which had not been proofread) that needed to be changed. Mayor Collings asked if there was any other changes that needed to be made to that specific set of minutes. Peggy Sloan made motion to pass the April 28th minutes with needed corrections. Vicki Mongold made motion to table the minutes. Ty Baker second the motion to table the minutes.

Persons Invited By Mayor: None

Mayor Report: Mayor Collings introduced Danielle Johnson as the new employee. Amy Palmer has been in to assist with training and will be in the following week to help with training with Lyndsay. Mayor Collings also stated that with Nancy being in the fiscal office more that Chastity has learned more being in that office. Mayor Collings stated that the Village experienced a significant amount of rainfall which lead to a high amount of water. Mayor Collings stated that with the current infrastructure; both public and private is not capable of properly handling some of these heavy rains. To address this problem the Village hired contractors to clean sewer lines and storm drains. Mayor Collings stated that contractors started at areas that was in the worst shape. During this high water there was minimal water in the areas that are normally troubled. Mayor Collings is currently looking to address a long-term plan to address storm water. Mayor Collings stated the Village would benefit from additional cleaning of storm lines. Mayor Collings stated that grants will be explored for future projects. Mayor Collings also stated he is in the process of adding something about storm water litigation to building permits and will be meeting with a County Commisioner next week to discuss the issue. Mayor Collings shared with the council that the pool target date to open is May 28, 2022. Mayor Collings stated he met with someone from Uhl’s to work with them for concession items for the pool. Rob Dean and his crew has been doing a lot of work at the pool such as painting and power washing. Mayor Collings stated there will be a pool party on June 11th, 2022 to kick off the season. Further information will be provided at a later date. Mayor Collings thanked Peggy Sloan for helping out with the health insurance crisis.

Village Administrator: Rob Dean shared with the council that the pool is cleaned and power washed and painted. Rob also stated the swim team is scheduled to come paint the lines in the pool. Mr. Dean said he received a report from the sewer cleaning to review. Mr. Dean recommended setting up a meeting to review the report. Rob stated he has not received the storm cleaning report. Rob stated he has a candidate for a position in the utility department.

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Mr. Dean also stated that he had met with engineers over the water plant and wants to get financials together from the previous three years to work on grants. Rob also stated that he had a resident approach him about an open alley that needs cleaned up off of Sherman Street. Rob also stated they are shooting to try to start hanging military banners next week.

Police Chief: Chief Grehl mentioned of two trees on S. Jackson St. and E. Washington St. that are blocking the view of traffic. Mr. Grehl made the suggestion to cut the trees down. He is concerned if it is let go it may cause traffic accidents. John also mentioned contacting the state to see if they can do anything since it is on a state road. Chief stated there was 95 calls for service to the police department, 14 warnings given, 90 field interviews, 19 traffic stops, 11 reports, 0 crashes, 2 citations, 5 misdemeanors arrests, and one felony arrest. Chief Grehl also stated he had a meeting with the sheriff office about putting computers in the cruisers. John stated that IB Network Company will send him quotes for installation.

Law Director: No reports.

Fiscal Office: Mayor Collings started with the bill lists. (3/9-4/9 and 4/10-5/13.)

Bill list from 3/9-4/9

Taxes \$2985.16, Payroll \$16,900, Law Director \$2,400, Real Estate Taxes \$8752

Abe Arnold motioned approval for this bill list. Beth Grehl second the motion.

Bill list from 4/10-5/13

Large expenses—Pensions \$25,077, Payroll \$37,996, Council \$1265.97, Taxes \$5,248.33, Law Director \$1,200, PCI \$3,560.73, Health Department \$49,875, Ampsten \$2,714.06, Insight Pipe \$203,626.85, Rumpke (for sludge) \$4,296, Sabina Farmers Exchange \$4,013.49.

There was a discussion over Sabina Farmers Exchange billing and break down. Nancy is not pleased with how the breakdown is and no receipts are provided. John has switched back to Marathon and council members are discussing and agreeing to go back to Marathon. Peggy Sloan made a motion to pay 4/10-5/13 bill list. Bruce Gottschalk second the motion.

Appropriations and Budgets: Vicky Mongold asked Mayor Collings how long he believes it would take Nancy to get reports she needs for her meeting. Vicky set the meeting for May 18, 2022 at 5pm.

Audit & Internal Processes: Abe Arnold scheduled meeting for May 18, 2022 at 6pm.

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Economic & Community Development: Beth Grehl stated she held a meeting on 5/4/2022. Meeting started at 6pm. Topic was about making green acres around the Village. Beth stated they are currently looking at the area between the railroad tracks and the bike trail. Beth said this would be a great pollinator spot for bees. And that is was also agreed that they would need to contact the railroad company to see if it would be possible for us to utilize that area. Beth stated they are currently taking suggestions on places that the Village owned to try to put these green spaces into action. Beth stated that it was brought up that it might be an idea to put up a walkway in the downtown area. As well as possibly getting signs from the State to put up at 729 & 22 with an arrow pointing towards N. Howard St. to show the way to the bike trail along with another sign on N. Howard St. along E. Elm St pointing the same direction. Beth stated she did see the Family Dollar is closing and that would make a perfect place for a nice restaurant to go in or another business. Beth stated she would write up a letter to restaurant franchise owners to see if they would be willing to look at our Village for their next location for the business. Abe stated that he was going to possibly get 3 backboards for the pool donated by Ferno. Beth stated that lastly they spoke about contacting Rob Uhl and Walmart to see if they would be able to cut price on food for the concession stand at the pool if we buy in bulk. Beth stated their meeting ended at 6:34pm.

Employee Relations/Police/Public Health: Peggy Sloan stated the police meeting was held on 5/4/2022 at 6:30pm. Peggy stated the police levy passed. John and Noah are discussing going back to 12 hour shifts. Peggy believes with a couple part-time people that could limit overtime. And believes we really need 5 full-time officers. Peggy also said there is interest in trying to get Richland township to use Sabina Police over Sheriffs Department. Peggy stated we have \$89,000 set aside for 2 fully equipped police cars. Peggy also discussed employee insurance. She voiced her opinion on her concern about the insurance and not wanting to jeopardize what our employees are used to, especially with Rob's medicine and Nancy's health. Peggy stated that the raise that finance discussed would help with the insurance premium.

Infrastructure & Development: Mr. Bruce Gottschalk stated they had a meeting on 5/4/2022 at 7:45pm. The meeting was over discussing making Jefferson St. a one way street going from Washington St. up to 4 way stop. Meeting was scheduled for 5/18/2022 at 7:30pm.

Public Health/Well Being/Recreation: Ty Baker stated there would be a meeting held at 6:30pm on 5/18/2022. The topic will be Trunk or Treat.

Ordinances and Resolutions: Mayor Collings stated there is a 3rd read to reclassify Fiscal officer to a class 5 employee. Abe made motion to pass ordinance 2022-08 to reclassify the position of Village Fiscal Officer to class 5 employee in the Village of Sabina personal policy and procedure manual. 2nd motion was made from Bruce. Mayor Collings then took roll call. Mayor Collings passed the motion. Mayor Collings stated there was a 1st read on ordinance increasing base pay

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rates in the Village of Sabina, Clinton County, Ohio step pay system as an emergency to increase base pay of all Village employees except Police by \$2.00/hr. Abe expressed his thoughts on the raise and stated he was against it. Mayor Collings stated his thoughts that the raise would help get more Village employees and help current employees with the large rise in health insurance. Vicki made motion to go into executive session to discuss compensation for employee insurance renewal increase. Abe second the motion.

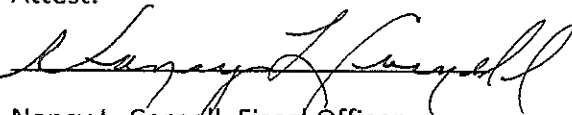
(After executive session ended and meeting resumed.)

Vicky Mongold made motion to go back into regular session. Abe Arnold 2nd the motion. Mayor Collings passed the motion. Mayor Collings said this is the 1st read on a non-emergency measure. Abe motioned to make a 3rd read ordinance instead of an emergency ordinance. Vicky Mongold 2nd the motion. Mayor Collings stated there was a 1st read ordinance to reclassify position of Administrative Assistant to class 4 employee in the personnel policy and procedure manual. Starting hourly pay of \$15.64. Mayor Collings asked if anyone had any discussion on this subject. There was no comments from Council. John Grehl stated he took care of the pole on Mound St. Abe voiced his opinion about lack of communication. Abe Arnold also asked about the standing of Mr. Bigelow on his sewer lateral inspection from 3 months prior. John is concerned about the ordinance for that and it not being enforced. Mayor Collings asked if Council would prefer digital invites to all meetings or a calendar request. Abe stated he would like to know and believes as Council members they should be informed of all meetings so they can listen in just in case they cannot attend the actual meeting. Vicki asked about the Administrative Assistant hires and duties. Vicki asked for a copy of the personnel policy & procedure manual. Mayor Collings stated they can locate the manual online.


Council Comments: None

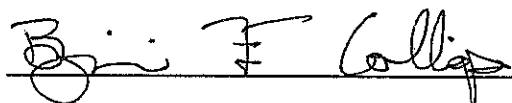
Adjournment: Time of adjournment not stated. All business before the Council being address the Mayor asked for a motion to adjourn. Motion to adjourn by Vicki Mongold. Second by Peggy Sloan. Mayor asked all in favor and all Ayes given. Meeting was adjourned.

Attest:


Nancy L. Cornell, Fiscal Officer

Approved:


Bruce Gottschalk, President of Council


Benjamin Collings, Mayor