

RECORD OF PROCEEDINGS

Village of Sabina Regular Council

Minutes of

Meeting

BEAR GRAPHICS 800.325.8094 FORM NO 10148

Held January 13, 2022
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Mayor Jim Mongold presiding opened the Regular Council meeting on Thursday, January 13, 2022, 7:02 PM. This meeting was held virtually due to the rise in COVID19. Council member Mr. Gottschalk began the meeting with the Pledge of Allegiance and Mayor Jim Mongold blessed the meeting with prayer. Roll call was taken by Mayor Mongold showing all Council members. Having a quorum Mayor Mongold called the meeting to order.

Minutes: Mayor Mongold asked for approval of minutes from December 29, 2021. Mr. Collings made a motion to approve the minutes and Mr. Arnold seconded the motion, roll call showed all members were in favor.

Persons Invited by the Mayor: Two members of the Sabina Moose Lodge 1244, Richard Hartley and Tad Kuhlman were present and spoke to the Council to notify them that the Moose Lodge would be seeking a liquor license for Sunday sales. Council did not need to approve this license and appreciated the notification.

Mayor Report: State of the Village Report 01/13/2022

Last year, we faced many challenges and will continue to do so this year. Tonight, Council will need to select a member to fill in as temporary village clerk. This person will be responsible for reviewing and signing documents in place of our established Fiscal Officer. Copies of the O.R.C. documentation regarding this have been included in your packets. With all that has gone on in the fourth quarter of 2021, it may seem like we've had a bad one. In fact, we have not. Even with all the challenges faced, we took the first steps in correcting problems that have been present for decades. We also began laying the foundation of items that will improve Village amenities and services.

These improvements are across the board. South Howard Street will be getting a new water main. Sanitary sewer lines will be relined to prevent ground water intrusion and sewage extrusion. We continue to pave streets based on fund availability. We will be moving forward with improvements at the park and pool. We are looking at new ways to combat crime. We are taking more modern approaches with our software and on the communications front. As mentioned prior, we have been approved for an unprecedented amount of money in grants. We are also, if all goes well, going to see a new business or so in the coming year.

I've said it before and will do so again. We've done this together. I look forward to seeing more. The buildings uptown are still an issue. I want efforts to resolve those issues doubled. This isn't somebody's job. It's everybody's job. I do not wish to explain to loved ones of an individual why they perished due to a building collapse.

Beginning this year, I've requested that The Police Chief, Law Director, Sewer System Manager and Village Administrator present reports to Council at each meeting outlining various items. This will aide in transparency and assist Council in better understanding what tasks are most time consuming, as well as allowing Council and the public to see what needs the Village has. If we are to place the Police Levy on the ballot, we must do so quickly. As with all things, the deadline is February 2, 2022 at 4PM to make the May 3rd Primary. You should all have copies of the information I received from the Board of Elections in your packets.

As a reminder, this meeting, in addition to choosing a temporary clerk, Council must elect a President Pro Tempore for 2022, and choose Committee Chairs and members. The temporary clerk and President should be two different individuals, as they, as well as I, must sign all legislation. By the end of the month, Council needs to fill the empty seat or that will be passed to me. By the end of the month, we also need to pass legislation in regard to the Law Director and need to have permanent appropriations approved if we can. It's going to take a little while to get this done. We've got serious work ahead of us folks.

Kind Regards,

Jim Mongold
Mayor
Village of Sabina

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In addition to his State of the Village address, Mayor Mongold also spoke on the following topics:

- Contract for Tracy Evans, Fiscal Clerk from Leesburg, Ohio, to come and help out while Ms. Cornell is on medical leave. The Mayor told Council that Tracy has already come and helped out on two different days and has agreed to pay her \$45 an hour for those two days. However, he is not comfortable with continuing to pay this amount or pay into OPERS retirement for her as stated in the contract. Council discussed and decided to look into other options to help in the Fiscal Office. Mr. Collings will be reaching out to CPA's in the area and Mayor Mongold will reach out to UAN about a traveling clerk and Stephanie, Fiscal Clerk at Jeffersonville, to see if she is interested.
- The Mayor asked Council to consider having packets for future meetings emailed rather than hard copies hand delivered. No decision was made.
- The Mayor asked for nominations for President Pro Tempore for 2022. Ms. Sloan nominated Mr. Arnold, who declined due to time constraints. Ms. Sloan then nominated Mr. Collings and it was seconded by Mr. Baker. Mr. Gottschalk nominated Ms. Sloan and was seconded by Mr. Collings. The Mayor asked for Council to Vote. Mayor started with Mr. Arnold, who asked Ms. Sloan if she wanted the position before he placed his vote. Ms. Sloan stated she did not want to be President Pro Tempore. All votes were in favor of Mr. Collings continuing to his position as President Pro Tempore for 2022.
- The Mayor asked for nominations for Temporary Village Clerk. Mr. Collings nominated Ms. Sloan and seconded by Mr. Arnold. No other nominations were made. Roll call showed all in favor with Ms. Sloan abstaining. Law Director, Mrs. Gibson, clarified that she was just to sign as Village Clerk and not as Fiscal Officer.

Village Administrator: Mr. Dean reported that he has been quite busy. The water department has been busy with the EPA, meter readings, taking well depths, fixing water line breaks and furnace issues that caused flooding at the water plant garage and old garage. The furnace at the old garage needed to be replaced. The sump pump failed on well 12 and was replaced. Mr. Dean also sent a letter to the EPA advising them that Mr. Randy Fair is authorized to be the back up operator. Other items completed were: electric poles put in at the wells site and exercised the generator. Mr. Dean stated that with the first significant snowfall there were some issues in getting salt due to the site being closed earlier in the day. However, they were able to get it later in the day and get it spread on the Village streets. The new LED lights have been installed at the pool. Mr. Dean reported that Mr. Floyd, Mayor Mongold, and Mrs. Palmer met with a Risk Management Agent from PEPOhio and the three recommendations that were given to the Village have been completed: replacing exit sign and fixing parking blocks at the Municipal Building, and fixing a hazardous cord at the water plant. Mr. Dean and Mayor Mongold met with John Surber from Premier concerning purchasing our fuel from them. Premier has issued cards to the water, sewer, and police department to purchase fuel. Mr. Dean stated that there have been some issues with this process, but will speak to the Mayor about these at a later time. The contracted painters for the water tower have picked up their supplies and returned the entrance key to the utility office. The utility department is being trained on the new software purchased from Ampstun. Mr. Dean had a concern that the public could no longer do Autopays in the new system. After his report, Mr. Arnold asked if anything was being done about the water on the street that was freezing, at E. Washington and S Jefferson Streets. Mr. Dean stated he knew about the problem and would check it out more closely.

Police Chief: Chief Grehl reported that a new part-time officer, Melissa Smith, has been hired, but needs to complete some training. The Chief informed Council that he will complete a report for them on a monthly basis instead of at each meeting. Lt. Noah was injured in a chase of a suspect and is currently on light duty and doing physical therapy. The new police car is currently at the shop getting everything added to it and should be ready next week. Chief Grehl was also concerned about the freezing water on the street. The Mayor suggested the Council may want to consider legislation to prohibit water shed on the Village streets.

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Law Director: Ms. Gibson reported on several court cases. One defendant charged with criminal damaging put in a jury demand. This defendant was also charged with obstruction of official business. The judge continued this until February 2, 2022. Another court case for obstruction of business was dismissed. Two defendants did not show up for their court case. One has been picked up and a trial has been set. The attorney for this defendant has filed a competency argument. The other defendant has not been found and she is waiting on a warrant to be filed. Another case involving operating a vehicle under the influence resulted in a 180 day jail sentence. After her report, the Mayor stated that he had been getting fewer complaints on drugs and theft.

Fiscal Officer: Ms. Cornell is still on medical leave. The Mayor began with the bill list explaining that there were two, one for the end of 2021 and the other for 2022. To make it easier, he had compiled them into one and sent to the Council by email. Large expenses totaling \$122,764.97 included: MASI \$2,980.55, OPERS \$17,714.46, OP&F \$15,216.04, Payroll \$16,438.12, This is high due to reissuing a check to Mr. Fair for a check that could not be cashed due to changing bank account numbers, Medical Mutual \$21,889.93, Amazon \$1,746.32, State Taxes \$2,228.68, Vectren \$1,076.60, AES \$5,556.71, Delta Dental \$1,077.84, Mr Waddell \$10,399.85, this is for the rent of well property, Spectrum \$2,321.28, Ampstun \$2,250.00, Great Lakes (Wayne Cannon) \$5,000.00, US Treasury \$3,206.87, C Construction \$9,412.32 , first half of payment for construction of pool shelter, CenterPoint Electric \$1,427.64 Master Meter \$1,500.00, and RITA \$1,321.76. Miscellaneous Expenses were &7,860.32 for a total of \$130,625.29.

Bill List:

Payment Advice #	Transaction Date	Payment Listing	Amount
805-2021	12/28/2021	(AFLAC)American Family Life Assurance Co.	\$894.30
806-2021	12/29/2021	Medical Mutual	\$4,378.02
807-2021	12/29/2021	Medical Mutual	\$17,511.91
808-2021	12/29/2021	Amazon	\$1,621.00
809-2021	12/29/2021	Amazon	\$79.33
810-2021	12/29/2021	US Postal Service	\$400.00
811-2021	12/29/2021	US Postal Service	\$4.33
812-2021	12/29/2021	Vectren Energy Delivery	\$1,076.60
813-2021	12/29/2021	Wal-Mart	\$28.95
814-2021	12/29/2021	American Legal Publishing Corp.	\$835.00
815-2021	12/29/2021	Amazon	\$45.99
816-2021	12/29/2021	AES Ohio	\$5,556.71
817-2021	01/11/2022	STATE OF OHIO DEPARTMENT OF TAXATI	\$1,057.58
818-2021	01/11/2022	STATE OF OHIO DEPARTMENT OF TAXATI	\$1,168.65
819-2021	01/11/2022	School district Income Tax	\$45.73
820-2021	01/11/2022	School district Income Tax	\$49.67
821-2021	01/11/2022	State of Ohio Department of Taxation	\$2.35
822-2021	01/11/2022	State of Ohio Department of Taxation	\$0.10
823-2021	01/11/2022	REGIONAL INCOME TAX ASSOCIATION	\$649.98
824-2021	01/11/2022	REGIONAL INCOME TAX ASSOCIATION	\$671.78
825-2021	01/12/2022	US Postal Service	\$480.00
826-2021	01/12/2022	OHIO POLICE & FIRE PENSION FUND	\$4,596.29
827-2021	01/12/2022	OHIO POLICE & FIRE PENSION FUND	\$5,064.06
828-2021	01/12/2022	OHIO POLICE & FIRE PENSION FUND	\$5,555.69
829-2021	01/12/2022	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$6,032.32
830-2021	01/12/2022	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$5,995.40
831-2021	01/12/2022	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$5,686.74
53889	05/11/2021	RANDY FAIR	\$1,521.33 *
53889	01/12/2022	RANDY FAIR	(\$1,521.33)
54417	12/29/2021	DELTA DENTAL	\$181.20
54418	12/29/2021	DELTA DENTAL	\$896.64

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Held		January 13, 2022	
54419	12/29/2021	Master Meter Systems	\$1,500.00
54436	01/12/2022	RANDY FAIR	\$1,521.33
2-2022	01/11/2022	OHIO DEFERRED COMPENSATION	\$50.00
3-2022	01/11/2022	AES Ohio	\$6,289.06
4-2022	01/11/2022	CenterPoint Energy	\$1,427.64
5-2022	01/12/2022	Adobe AcroPro	\$16.08
6-2022	01/12/2022	US Treasury	\$3,206.87
54420	01/05/2022	ZACHERY T BOSIER	\$941.27
54421	01/05/2022	STEVE F CARROLL	\$959.91
54422	01/05/2022	Nancy L. Cornell	\$70.63
54423	01/05/2022	Rebecca J Cramer	\$369.97
54424	01/05/2022	ROBERT DEAN	\$1,607.36
54425	01/05/2022	JENNIFER J DUNCAN	\$451.54
54426	01/05/2022	RANDY FAIR	\$1,101.89
54427	01/05/2022	BRYAN J FLOYD	\$1,194.15
54428	01/05/2022	JOHN B. GREHL	\$1,591.25
54429	01/05/2022	BRIAN J NOAH	\$1,968.37
54430	01/05/2022	AMY S PALMER	\$527.62
54431	01/05/2022	CONNIE S. ROBERTS	\$1,513.81
54432	01/05/2022	JUSTIN L. ROBINSON	\$1,944.50
54433	01/05/2022	CHARISSA R SUMMERS	\$674.52
54434	01/11/2022	Mobile Analytical Services, INC.	\$439.45
54435	01/11/2022	Mobile Analytical Services, INC.	\$2,541.10
54437	01/12/2022	W. H. Waddell, Ltd.	\$10,399.85
54438	01/12/2022	Spectrum Enterprise	\$1,631.48
54439	01/12/2022	Spectrum Enterprise	\$689.80
54440	01/12/2022	Auto Speciality Shop	\$184.08
54441	01/12/2022	Accentix	\$59.90
54442	01/12/2022	Ampstun Corp.	\$2,250.00
54443	01/12/2022	BILL MARINE FORD, INC.	\$44.55
54444	01/12/2022	Great Lakes Community Partnership	\$5,000.00
54445	01/12/2022	C CONSTRUCTION	\$9,412.32
54445	01/12/2022	C CONSTRUCTION	(\$9,412.32)
54446	01/12/2022	C CONSTRUCTION	\$9,412.32
TOTAL:			\$130,625.29
Large Expense			\$122,764.97
Misc Expense			\$7,860.32
Large Expense:			
MASI		\$2,980.55	
OPERS		\$17,714.46	
OP&F		\$15,216.04	
PAYROLL		\$16,438.12	
Medical Mutual		\$21,889.93	
Amazon		\$1,746.32	
State Taxes		\$2,228.68	
Vectren		\$1,076.60	
AES		\$5,556.71	
Delta		\$1,077.84	
Waddell		\$10,399.85	
Spectrum		\$2,321.28	
Ampstun		\$2,250.00	
Great Lakes		\$5,000.00	
US Treasury		\$3,206.87	
C Construction		\$9,412.32	
		\$1,427.64	
Master Meter		\$1,500.00	
RITA		\$1,321.76	
Total Large		\$122,764.97	

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Reports of Committees:

Prior to Committee Reports Mayor Mongold asked if the Council wanted to appoint new Committee Chairs. After discussion the Council decided to wait until a new member was appointed to have a full six Council members.

Employee Relations & Health and Safety: Mr. Collings had no report. A meeting was set for January 20, 2022 at 7 pm to discuss employee manual and street safety.

Audit and Planning: Mr. Arnold had no report. He asked the Mayor what he needed help getting done. The Mayor replied that permanent appropriations needed to be discussed and finalized. A meeting was set for January 19, 2022 at 7 pm.

Infrastructure & Development: Mr. Gottschalk had no report, and no meeting was scheduled.

Recreation and Tourism: Mr. Baker had no report and no meeting was scheduled.

Emergency Services and Flood Relief: Ms Sloan had no report but was concerned about getting police renewal resolution ready for the ballot. The deadline is February 3, 2022. After some discussion the Mayor stated that he will look for previous renewal resolution and make the new one for next meeting.

Finance and Records: Mr. Collings had no report but scheduled a meeting for January 20, 2022 at 6 pm to discuss the Law Directors contract.

Grant Procurement: No report.

Ordinances and Resolutions: Mayor Mongold was not still unable to do a third read of an Ordinance Approving, Adopting, and Enacting American Legal Publishing's Ohio Basic Code, 2022 Edition, As the Code of Ordinance for the Municipality of Sabina, Ohio since the Ohio Basic Code books had not been received yet. He stated that the publisher was having supply problems and that the books should be delivered by the end of the month.

Public Comments: None

Council Comments: Mr. Arnold asked what Council wanted to do about Mr. Baker's absence from last council meeting. Mr. Baker was asked why he was absent and he stated it was an urgent family matter. Mr. Arnold and Mr. Collings both expressed concern over no notification to Council or Mayor and asked Mr. Baker to be sure to reach out to someone in the future if he was going to be absent. Mr. Collings made a motion to excuse Mr. Baker from 12/29/2021 Council meeting and it was seconded by Ms. Sloan. Roll call was taken, with Mr. Baker unable to vote on the matter. Mr. Arnold voted no, Mr. Collings, yes, Ms. Sloan, yes, Mr. Gottschalk, yes. Mr. Baker was excused. Mr. Baker thanked Council and expressed his appreciation. Mr. Baker then expressed concerns on the collapse of buildings in the Village as was Mr. Arnold and Mayor Mongold. The Mayor stated that he is having Chief Grehl deliver nuisance letters to the uptown buildings. Mayor Mongold stated that he is in the process of completing employee evaluations. He expressed his appreciation to a great crew and thanked Mrs. Palmer and Ms. Duncan for their extra work.

Adjournment: All business before the Council being addressed the Mayor asked for a motion to adjourn. Mr. Arnold made the motion to adjourn, seconded by Mr. Gottschalk. Mayor asked for all in favor and all Ayes given. Meeting was adjourned at 8:28 pm.


Attest:
Approved:

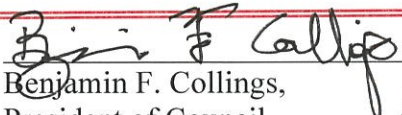
RECORD OF PROCEEDINGS

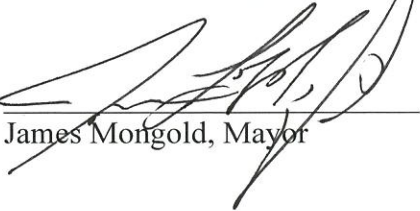
Minutes of Village of Sabina Regular Council Meeting

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Held January 13, 2023


Peggy Sloan, Temporary Village Clerk
For Nancy L. Cornell,
Fiscal Officer


Benjamin F. Collings,
President of Council


James Mongold, Mayor