

RECORD OF PROCEEDINGS

Minutes of

Village of Sabina Regular Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, December 8 20 22

Mayor Collings presiding opened the regular Council meeting on Thursday, December 8, 2022 at 7:04 pm. The Pledge of Allegiance was led by Peggy Sloan, followed by a moment of silence. Next, roll call was taken with Vicki Mongold and Ty Baker absent. Mayor Collings entertained a motion to excuse members. Abe Arnold made the motion, seconded by Bruce Gottschalk.

Minutes: Mayor Collings asked the Council if there were any changes, corrections or additions that need to be made to the October 27th and November 21st minutes. Abe Arnold said the October 27th minutes needed some changes. There were some grammar errors under the Law Director section. Under the Council Comments section dog pin needed changed to dog run/park. Mayor Collings entertained the motion to approve the October 27th minutes with corrections. Peggy Sloan made the motion to approve, seconded by Abe Arnold. Chief Grehl had some issues with the bill list for the November 21st minutes. There were a couple of bills that didn't belong to the Police Department. Chastity will look into it. Abe Arnold stated there were some grammar issues in the mayor's report. Under the Public Comments section regarding Rumpke and trash cans, Council said no on making residents use Rumpke, but would like them to take cans and would like to enforce the ordinance regarding placing lids on trash cans. Mayor Collings entertained the motion to approve the November 21st minutes. Beth Grehl made the motion, seconded by Bruce Gottschalk.

Persons Before Council: None.

Mayor's Report: There is a lot to share since the last council meeting and mayor's report in November. First, it is important to reiterate our commitment to resolving the ongoing issues with our water plant and maintaining reliable, safe drinking water for the community. New valves are expected to arrive this week which allow us to proceed with repairs and maintenance on the plant's filters. Unfortunately, some new issues emerged this week with some of the pumps and wells. It appears that at least one additional well is offline and will need repairs. The cause of this is currently unknown, but I am optimistic that repairs will be made quickly. There is some good news – the aerator is running again. Programming had previously eliminated as the problem, and it was thus assumed the issue was mechanical. However, the aerator kicked on when a circuit board was replaced to repair a pump on Monday.

Last week staff began taking down the military banners for winter with the intent of putting up holiday decorations simultaneously. The bucket truck had other plans and once again quit working. Councilor Gottschalk is working to find a new (to Sabina) bucket truck and I will be reaching out to neighboring municipalities to see if any would be willing to assist us in the meantime. Another piece of equipment, the Villages new jet/vac truck has not yet been used, but as soon as it has its state plates, and weather permitting, it will be out with staff cleaning storm drains. In the meantime, progress has continued on storm drain maintenance and cleaning. Over the past week contractors were in town to clean and camera the storm lines on Elm Street and Stockton Avenue as well as some sewer lines. They were

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prizes for the winners. Please watch the website and look out for flyers around town with more details on how to enter and enjoy. Residents should have also received information regarding pool passes for the 2023 season in their most recent water and sewer bill. While it is just now starting to feel like winter, we are already thinking of next summer. Pool passes are currently half off, and they make a great gift!

I would also like to remind residents of our website and alert system. The website is <https://www.sabinaohio.us> and in the top right is an option to "subscribe to e-alerts." Alerts are customizable with options for email, text, and voice calls as well as language and content selections. Subscribing to this service is the best way to stay up to date with official information from the Village regarding everything from boil alerts to parades.

Village Administrator: Currently within the Village, our main focus has been WTP/well issues since the last meeting. Today started maintenance on two well pumps that are nonfunctional, and this process will continue into next week as Moody's repairs/replaces the pumps.

In addition, we are still waiting for the arrival of valves needed at the WTP in order to move forward on filter corrections at the plant.

In Robs absence, the remaining team has been working hard to keep water and general operations moving for residents within the Village.

The team is still working towards removing banners and prepping the Village for Christmas, although our bucket truck failing has delayed this process slightly. We are working on other options to finalize these items.

Steve obtained another bid for his truck. Rusty's was around \$3800 and the new bid from Quality Collision was \$6600. Steve stated that they would need to replace the dump truck bed and he received an estimate of \$9,750 for a steel bed and an additional \$10,975 for stainless steel. Mayor Collings stated we should get the bed ordered and installed in the spring. It was discussed Steve would find out the longevity of the two beds. Peggy Sloan suggested reaching out to other counties and townships to see if they are getting rid of one. There will be a decision by the next meeting. Steve also mentioned that the Kubota will need a new clutch installed.

Bruce stated he found a bucket truck in Lebanon for \$6,000 and the auction ends on December 12th. Mayor Collings stated to keep looking.

Wells 6 and 7 were checked today. Well 6 is awful. Well 7 has a broken wire. Both wells will be checked with cameras tomorrow. New pump will be installed Monday or Tuesday if it's in stock. They are surging well 15, which is the best well and we need its production. Steve asked about preventative maintenance and it was suggested they clean one well per year.

There was a discussion on building permits. The ordinance states that a permanent structure needs a building permit. Abe Arnold stated he wants to get the Village cleaned up to due to all the new businesses in Jeffersonville. He feels properties are taking a hit because we are not sticking to ordinances. He said the building permit is only \$25 and it needs to be done

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clarify what a right of way is. David stated a right of way is 3-4 feet off of the roadway. Mayor Collings suggested having a property code tailored to the Village. Asking expert planners design a property code and possibly getting a code enforcer. Charissa asked if a fence needs a permit. Council stated yes, but a temporary fence would not need one. John Grehl recommended inspection before, during, and after completion of project.

Mayor Collings reminded Council of Nancy's funeral on Friday. Visitation from 11-1, with burial after. The office will be closed. He also sent flowers.

Bruce Gottshalk stated that Rob Dean will be returning to work on Monday. He was cleared for full duty, but Bruce added to make sure he isn't doing too much right away.

The water department assistant position is available. The position was posted on the website today by Jordan. One application has been received.

Abe Arnold suggested a building permit reminder in mailers and added on the website. Mayor Collings agreed. John Grehl suggested revamping the building permit packet. Mayor Collings stated we needed to simplify the process.

Police Chief: New cars should be done soon. They are scheduled to be equipped in the next couple of weeks. The new officer is doing great. Sickness went through the staff but are now back to full staff. Paperwork keeps getting sent back. There was a \$1000 fine this time. Cody will have his physical on December 28, 2022 and will send in paperwork right away.

Law Director: David Henry stated that they had a records retention meeting this evening. The committee voted to send it off to the Ohio History Connection, which is the first step. Once it's okayed by them, it goes to the Auditor of State. Once he okays it, it comes back to us. Then we will actually have a records retention program. David will be completing the first step in the process for us. He also stated that he will miss the next Council meeting on December 22, 2022 due to Christmas travels.

Fiscal Officer: None.

Bill List: Mayor Collings presented the bill list to Council. Bill list was incorrect. Should be around \$28,000, not \$300,000. Mayor Collings fixed the list. Chastity will look into the PD corrections.

Village of Sabina 12/8/2022 Bill List

Vendor

Amount

Dept.

Accentix

\$64.95

PD

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Globe Life	\$105.24	Admin
John Hinderer Ford	\$2,602.08	PD
Modern Leasing	\$149.29	PD
OP&F (Cruse Penalty)	\$1,000.00	PD
Ohio EPA (Rob's license)	\$2,183.04	Water
Pauley's Auto Parts	\$74.66	PD
Sheehy Systems	\$79.00	Fiscal
Verizon	\$113.64	
Vance Outdoors	\$1,474.84	PD
VSP	\$215.96	
Wilmington Express Care	\$74.73	PD
Kenny Shields (cleaners)	\$550.00	
BWC	\$2,294.36	
Aflac	\$595.74	
OP&F	\$5,792.18	
Lowe's	\$94.76	Street
Staples	\$124.47	
Public Entities Pool (K9)	\$51.00	PD
USA Bluebook	\$241.19	Sewer
Total	\$28,655.14	

Mayor Collings entertained a motion to pay the bills once corrections were made. Peggy Sloan made the motion to pay the bills, seconded by Beth Grehl.

Appropriations & Budgets: Vicki Mongold was absent from meeting this evening. Mayor Collings stated that he started a discussion regarding next year's water and sewer rates.

Audit & Internal Processes: None.

Economic & Community Development: Beth Grehl stated that there will be a Holiday event in the Municipal Building. Santa and The Grinch will have a meet and greet on December 17, 2022 from 5:00 pm to 9:00 pm. Will do events with the kids upstairs and have cookies. Steve helped get the Christmas Tree brought down. Beth will get it decorated.

Future Meetings & Delegations: Deputy Mayor Sloan stated there will be a fire meeting on Tuesday

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Public Health, Well Being & Recreation: Mayor Collings recommended a meeting for the Christmas Decorating Contest. Beth Grehl stated she spoke with the manager of IGA and we should place any communications on the board by the carts until after Christmas as they have their main board decorated.

Ordinances & Resolutions: Mayor Collings stated there are not enough Council members present to pass any ordinances or resolutions. He suggested reviewing for next meeting. He also stated we received another bid for a roof, if members would like to review it. Also has one additional late bid.

There was discussion on planning for a new building.

Mayor Collings asked for a windows estimate from Terry, Becky's husband. He stated that a new roof would be step 1 and he'd like step 2 to be new double paned windows to help reduce the cost of utilities.

Abe Arnold asked if they should have a separate meeting regarding the RoofX bid. Mayor Collings stated no but would but will if needed.

Public Comments: None.

Council Comments: Beth Grehl reminded everyone of the Santa and Grinch meet and greet on Saturday, December 17, 2022.

Mayor Collings also added that we have some clarity on posting ordinances and resolutions. They need to be posted in all locations before the first read and once passed.

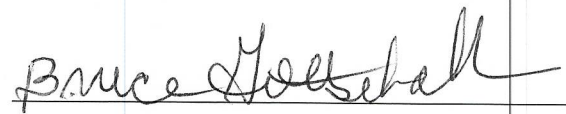
Council decided to go forth with Rusty's bid for Steve's truck. They asked for an estimate on Randy's truck.

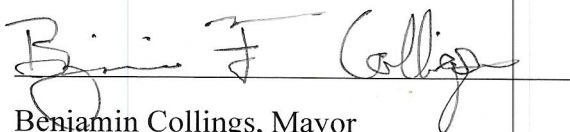
Adjournment: All business before Council being addressed, Mayor Collings asked for a motion to adjourn at 8:26 pm. Beth Grehl made the motion to adjourn, seconded by Peggy Sloan.

Attest:


David Henry, Law Director

Approved:


Bruce Gottschalk, President of Council


Benjamin Collings, Mayor