

# RECORD OF PROCEEDINGS

Minutes of

Village of Sabina Regular Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, November 10

20 22

Mayor Collings presiding opened the regular Council meeting on Thursday, November 10, 2022 at 7:00 pm. The Pledge of Allegiance was led by Ty Baker, followed by a moment of silence. Next, roll call was taken with all members present.

**Minutes:** Mayor Collings asked the Council if there were any changes, corrections or additions that need to be made to the November 3, 2022 minutes. Mayor Collings entertained the motion to approve the November 3, 2022 minutes. Ty Baker made the motion to approve the minutes. Second motion was from Bruce Gottschalk.

**Persons Before Council:** Dawn Cook appeared before the Council asking that the sewer lateral not be changed as it is working properly. She has the approval of an easement from her neighbor. The shared sewer lateral has a clean out. Bruce Gottschalk stated there is nothing in ordinance stating that you cannot use a shared connection for a sewer, as long as there is a clean out and it passes inspection. No action is needed. Once Dawn submits form, she is good to go per Mayor Collings.

**Mayor's Report:** This weekend is the annual Christmas Around Sabinatown event which will be followed up by a parade down Washington Street on Saturday, November 12 at 7:00 pm. I hope everyone can go out and enjoy both events – I am sure it will be great weekend! A huge thank you to all those that have worked to put on both events. Last week council unanimously approved the purchase of a new jet/vac truck for the Village. This is something that we have wanted to purchase for quite some time and it was nice to see it finally come to fruition. Although it is used, it is new to Sabina and is in great condition. This new piece of equipment will allow us to maintain the Village's storm and sewer infrastructure more effectively through regular cleanings. The contractor's we have used in the past have been great in helping us get caught up on our sewer cleaning but being able to do more of the work ourselves will save money in the long run. That being said, Council also approved one additional week of storm drain cleaning with Insight Pipe. There are several problem areas around town that we hope to have cleaned by the end of the year. At the end of this month, I will be meeting with someone from Land and Water Solutions to discuss other avenues for stormwater mitigation beyond traditional hard infrastructure. A lot of the work their work focuses on mitigation banks where tracts of land is rehabilitated to a natural state. Such land is able to absorb more rainwater than impervious surfaces or turf and thus helps reduce flooding. It is my hope that through a combination of approaches, we can finally help resolve some of the more severe flooding issues so many experience in the Village. Earlier this week there was a power outage in and around the Village. Despite the temporary confusion, I was very proud of how quickly Village employees responded. Lt. Noah wasted no time getting to the intersection of Washington and Howard Streets to ensure the continued safe flow of traffic. Steve and Randy also quickly returned to work to put out stop signs since traffic lights were out. They also checked on and monitored both the water and

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disposed of be neatly stacked, bundled, and placed near the street for pickup. If you have material that exceeds 2 inches in diameter or 6 feet in length, we ask that you request a special pickup for a small fee of \$25. I hope that this policy and service will help keep the Village looking nice and be useful as we do our fall cleaning. Please contact the Utility Office for more details.

Will swear in new police officer on November 18, 2022 at 12:00 pm.

**Village Administrator:** Rob Dean is still out on medical leave. Abe Arnold made a motion to sign the S. Howard St. contract. Second motion was from Peggy Sloan.

The sewer building funds are available. An engineer's drawings are needed. The last quote was around \$15,000.00.

The Rumpke bid was discussed. Resolution made during the next meeting to accept the bid and decide if we are making customers take a can or not.

The purchase order breakdown of the VAC truck was discussed. \$16,200.00 was taken from the street account, \$8,100.00 was taken from the highway account, \$48,600.00 was taken from the sewer account, and \$8,100.00 was taken from the water account. The total cost of the truck was \$81,000.00

**Police Chief:** Chief Grehl interviewed a new police officer that just finished the academy. Currently he works full time at the fire department and part time at the Cedarville Police Department. He will be sworn in on Friday, November 18, 2022 as a full time employee.

The alternator in the K9 cruiser went out and is being replaced. Two new cruisers should be in soon. The two large prices on the bill list are for new badges and coats.

Waiting on Devon's physical. New paperwork is being sent in.

**Law Director:** None.

Mayor Collings discussed the Record Retention Committee. Roger is present and if appointed, will need to set up a separate meeting. Roger stated he is good with that and will work with the schedule.

**Fiscal Officer:** None.

**Bill List:** Mayor Collings presented the bill list to Council. Mayor Collings entertained a motion to pay the bills. Bruce Gottschalk made the motion to approve to pay the bills.



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<u>Vendor</u>	<u>Amount</u>	<u>Department</u>
AES	\$6,343.23	
Thursday, November 10		22
Allied	\$14,564.65	Water
MASI	\$1,031.90	Water/Sewer
Burnham & Flowers	\$250.00	
Sabina Farmers Exchange	\$249.57	
Hartley Oil	\$3.42	
Flagway	\$1,950.36	
Staples	\$53.30	Water/PD
Complete Restoration	\$37,404.00	Water (Tower)
John Grehl (Reimbursement)	\$13.03	PD
Dye & Associates	\$495.65	Water
3C Ag	\$140.78	PD/W/S/Street
Dave Powers	\$28.00	Admin
Quali-tee Design	\$27.50	PD
Wilmington Express Care	\$42.74	PD
Gall's	\$1,029.95	PD
Gall's	\$1,027.82	PD
Quali-tee Design	\$67.75	PD
Uline	\$3,087.09	Park
Gordon Plumbing (S. College)	\$700.00	Sewer
Gordon Plumbing (Orcchard)	\$1,367.00	Sewer
Chrisman H2O	\$18.00	
Eagle Excavating	\$1,175.00	Water
M&M Designs	\$59.00	Street
Aramark	\$204.44	Admin/W/S
Globe Life	\$105.24	Admin
OP&F	\$100.00	
Clinton Co. Emergency Mgmt.	\$1,282.00	Admin

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OPERS	\$6,573.25	
Flagway	\$2,293.03	
Public Entities Pool of Ohio	\$500.00	Admin/Mayor
Staples	\$249.30	W/S/PD
Lowe's	\$212.56	Street/W/PD
Zach Bosier	\$1,053.16	Payroll
Jonathan Brown	\$1,038.09	Payroll
Steve Carroll	\$1,205.26	Payroll
Lyndsay East	\$566.91	Payroll
Randy Fair	\$1,044.82	Payroll
John Grehl	\$1,611.20	Payroll
Brian Noah	\$1,738.60	Payroll
Chastity Pinkerton	\$1,312.68	Payroll
Justin Robinson	\$1,414.77	Payroll
Charissa Summers	\$790.12	Payroll
Devon Cruse	\$725.08	Payroll
Rob Dean	\$1,332.29	Payroll
Becky Cramer	\$757.77	Payroll

There is money that needs to be allocated. Mayor Collings entertained a motion for \$14,564.65 to be put into the Water Plant Account (5101-533-390-0000). Peggy Sloan made the motion to approve. Second motion came from Bruce Gottschalk. Mayor Collings entertained a motion for \$30,000.00 to be put into the Sewer Fund Payroll Account (5201-541-132-0000). Beth Grehl made the motion to approve. Second motion was made by Ty Baker. Mayor Collings entertained a motion for \$50,000.00 to be put into the Water Department Expense Account (5101-531-399-0000) for the water tower. Ty Baker made the motion to approve. Second motion was made by Bruce Gottschalk. Mayor Collings entertained a motion to amend appropriations into Misc. Expenses. Ty Baker made motion to approve. Second motion was made by Beth Grehl.

Jordan Groves, the new administrative assistant, will be starting on Monday, November 14, 2022 and will start working on resolutions and ordinances – making sure they are uploaded to the website.

There needs to be a resolution for clean up days by November 30<sup>th</sup> deadline for grant.

Solid Waste is open to a conversation about having a light at recycling.

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-Constantly Cleaning: \$450.00 per month

-Environment: \$600.00 per month

Abe Arnold entertained a motion for Shields to clean. Vicki Mongold made the motion to approve. Second motion was made by Abe Arnold.

**Appropriations & Budgets:** None.

**Audit & Internal Processes:** None.

**Economic & Community Development:** None.

**Employee Relations & Polices:** Peggy Sloan stated there will be a fire meeting on Tuesday, November 15, 2022 at 8:00 pm.

**Infrastructure & Development:** Bruce Gottschalk scheduled a meeting for Thursday, November 17, 2022 at 7:00 pm. Abe Arnold suggested someone reach back out to McCarty & Associates for sewer plant bid.

**Public Health, Well Being & Recreation:** Ty Baker stated that Trunk or Treat turned out great. The overflow from church was great. The food vendor ran out of food and committed to next year. We would like to have more trunks for next year. There were 254 costumed individuals.

There will be a Christmas Parade and a Meet and Greet with Santa. Christmas music by a DJ. There will be bonfires in barrels. The Sloppy Taco vendor will be set up.

**Ordinances & Resolutions:** Mayor Collings presents the 3<sup>rd</sup> read for Ordinance #2022-14 establishing a brush disposal service and fee for special pickups in the Village of Sabina. Abe Arnold made a motion to approve. Second motion was made by Vicki Mongold.

Mayor Collings entertained a motion to go into an executive session at 8:14 pm to discuss compensation of a public employee or official. Vicki Mongold made a motion to go into an executive session. Second motion was made by Ty Baker.

Council went back into regular session at 8:21 pm Vicki Mongold made a motion to return



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Beth Grehl made the motion to pass Ordinance #2022-15. Second motion was made by Bruce Gottschalk.

Mayor Collings presents the 2<sup>nd</sup> read for an Ordinance to increase the wage rate for Lyndsay East as administrative assistant.

Mayor Collings asked Council to waive the three reads for Ordinance #2022-16 establishing the rates for the Village of Sabina pool. Section 8 should be corrected to \$150.00 deposit instead of \$50.00. Peggy Sloan made a motion to waive three reads and adopt Ordinance #2022-16 as an emergency measure. Second motion was made by Bruce Gottschalk.

Mayor Collings presented an emergency Resolution #1176 establishing clean up days. Ty Baker made a motion to waive three reads and adopt Resolution #1176 as an emergency measure. Second motion was made by Beth Grehl.

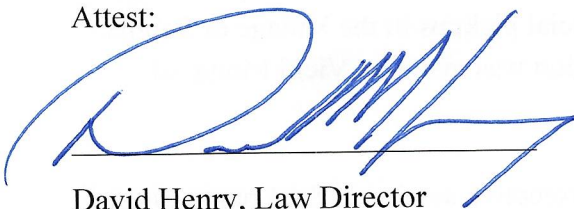
**Public Comments:** Mike Walls attended the Council meeting virtually and stated that Ordinance 2022-16 has Jim Mongold listed as Mayor. It had been previously corrected, but not added to the packet.

**Council Comments:** Beth Grehl will pick up Halloween plaques on Friday, November 11, 2022. Anyone who wants to help decorate the park on Saturday, November 12, 2022 can help.

Abe Arnold suggested changing the next Council meeting due to it falling on Thanksgiving. It was moved to Monday, November 21, 2022. Abe Arnold made the motion to move the Council meeting to Monday November 21, 2022 at 7:00 pm. Second motion was made by Bruce Gottschalk.

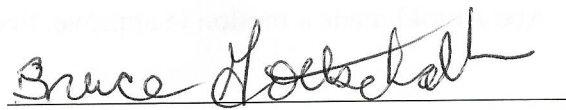
**Adjournment:** All business before Council being addressed, Mayor Collings asked for a motion to adjourn at 8:47 pm. Bruce Gottschalk made the motion to adjourn., with second motion made by Vicki Mongold.

Attest:



David Henry, Law Director

Approved:



Bruce Gottschalk, President of Council

