

RECORD OF PROCEEDINGS

Minutes of

Village of Sabina Regular Council

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Thursday, October 27

220

Mayor Collings presiding opened the regular Council meeting on Thursday, October 27, 2022 at 7:00 pm. The Pledge of Allegiance was led by Bruce Gottschalk, followed by a moment of silence. Next, roll call was taken with all members present.

Minutes: Mayor Collings asked the Council if there were any changes, corrections or additions that need to be made to the October 13, 2022 minutes. One correction was needed. Mayor Collings entertained the motion to approve the October 13, 2022 minutes after the correction was made. Peggy Sloan made the motion to approve the minutes. Second motion was from Beth Grehl.

Persons Before Council: Beth Grehl recommended a cleaning company to clean the Village offices. They were previous cleaners at Dealertrack for quite a long time. She recommended that they apply. Mayor Collings stated there were a couple other estimates they were waiting on as well. It was suggested they put together a bid with cleaning supplies needed.

A lady presented some door wrap options for the Village building. She asked about which colors we would prefer. She also stated that the current door wraps regarding smoking are not legal and will need to be replaced. Color and wording options were discussed.

Paul Freer wanted to thank us for the work the Village has done on the storm around town.

Mayor's Report: As many of you are aware, our Village Administrator and Water Plant Supervisor, is out for the foreseeable future due to a non-work-related accident. Let us all keep him in our thought and prayers as he recovers. In his absence several staff members have already had to step up and take on additional responsibilities especially as we deal with resolving several issues with the Village's water system. I have heard some complaints regarding discolored water in the Village and we are working to correct any issues although some could be due to routine maintenance. For instance, there was a leak in a service line which expanded into a water main leak last week. This was repaired and the road was patched last week with the assistance of some contractors from Highland County. A big thank you to Amy Palmer, our former administrative assistance for connecting us with them. She also helped me get touch with someone from Environmental Engineers to assist with items the EPA has asked us to address at the water. They have already been to the plant once to look at some things and by our council meeting Thursday will have been there again. Hydrant flushing has also been going on this week which can lead to discolored water, and we advise residents to avoid doing laundry if flushing is happening nearby. Painting of the water tower is also underway and should be completed before too long. This will not only improve the aesthetics of the tower and the Village but is an important part of ongoing maintenance of the tower. This Saturday, October 29th will be the Village's "Trunk or Treat" event at the Sabina Elementary School. The event will go from 2:00-5:00 pm and all are welcome to attend. Thanks to the work of Councilor Baker and his committee there will be vendors in attendance

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residential development. One key takeaway from that meeting is the importance of project readiness. In other words, the grant money favors projects that already have design plans. This means we may need to spend money to have plans created to best position ourselves for these funds. Along those lines, I have a meeting planned with someone from Choice One Engineering to discuss Elm Street's various problems and the potential for having a project design created. Later in the week I met with Beth Huber from the Port Authority here in Sabina and was able to share some of our ideas once again. Since she came to Sabina for our meeting, I was able to show her around the Village and point out specific locations. Since the Port Authority receives leads from the state regarding businesses seeking new locations, it was important for the Port to know we have potential sites with infrastructure. Moreover, I know that many landowners are eager to bring in new development opportunities to their properties and am working on connecting these two parties. We have a long way to go to make Sabina what we all know it can be, but progress is being made and we will all continue working to improve Sabina.

Village Administrator: Rob Dean is out on medical leave.

Police Chief: None.

Law Director: David Henry was asked regarding infrastructure and development and Orchard properties with Mr. and Mrs. Bigelow, what we can do as far as code enforcement.

Fiscal Officer: The bill list was presented to Council. Mayor Collings entertained the motion to approve the bill list. Beth Grehl made the motion to approve to pay the bills. Second motion was from Ty Baker.

Bill List:

Village of Sabina

Bill List 10/27/2022

<u>Vendor</u>	<u>Amount</u>	<u>Depart.</u>
Allied-lift station repair	\$7,195.50	Sewer
Anders Asphalt	\$2,400.00	W/S/S
Allied-tank welding repair	\$1,731.00	
Allied-water plant repairs	\$14,564.65	Water
Buckeye State		
Pipe	\$260.40	Water
Dave Powers-window		

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Groves Tires	\$18.00	Police
Greenfield Pest Control	\$45.00	
Hartley		
Oil	\$3.42	
ID Networks	\$6,720.00	Police
Kleem	\$670.79	Street
Masi	\$479.45	W/S
Nutrien	\$2.98	
Qualitee--2 shirts	\$209.67	Police
Premier	\$172.89	
Sabinas Farmers Exchange	\$76.68	
Staples	\$53.29	
VSP-		
vision	\$151.45	
Verizon	\$126.98	Police
Wilmington Express Care	\$48.74	Police
Burnham &		
Flowers	\$135.00	
Terry Cramer	\$350.00	

Total \$37,634.31

Appropriations & Budgets: None.

Audit & Internal Processes: None.

Economic & Community Development:

Employee Relations & Polices: Peggy Slone stated there was a meeting at the firehouse on 10/18/2022. September run total was 63 and October run total was 37.

Infrastructure & Development: There was a meeting on 10/24/2022.

Public Health, Well Being & Recreation: There was a meeting 10/24/2022 to discuss the finalizing of Trunk or Treat.

Ordinances & Resolutions: Mayor Collings presents the 2nd read on Ordinance 2022-14

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Mayor Collings presents the 3rd read on Ordinance 2022-13 establishing a records retention Ordinance. Mayor Collings entertains motion to approve. Abe Arnold made motion to approve. Second motion was made by Ty Baker.

Mayor Collings presents the 1st read on increasing the wage for Lyndsay East as Administrative Assistant.

Mayor Collings presented an emergency Resolution 1174 to amend appropriations to cover misc. expenses as an emergency measure. Mayor Collings entertained the motion to approve Resolution 1174. Peggy Sloan made the motion to waive the three readings and adopt Resolution 1174 as an emergency measure. Second motion was by Bruce Gottschalk.

Mayor Collings presents the 1st read for a Resolution to contract Insight Pipe for high pressure cleaning and CCTV inspection of sewers. Abe Arnold made the motion to approve, followed by second motion by Beth Grehl.

Public Comments: There was a question regarding Resolution 1175. It has no emergency wording on it. Emergency should be listed in the title.


Recycling does not have a light. It was suggested that we ask Solid Waste to put in some lighting.

Council Comments: Dog run in park needs removed – still over budget by \$2500.


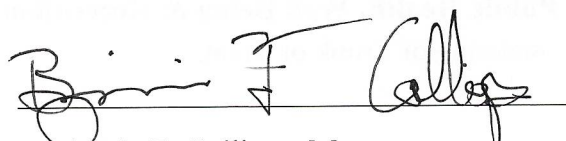
Need to add a bike rack and two park benches. Mayor Collings entertained the motion to approve the items. Beth Grehl made the motion to approve the items be added but not to go over the original price. Second motion was from Abe Arnold.

Adjournment: All business before Council being addressed, Mayor Collings asked for a motion to adjourn at 9:02 pm. Councilor Mongold made the motion to adjourn., with second made by Councilor Gottschalk

Attest:


David Henry, Law Director

Approved:


Bruce Gottschalk, President of Council
Benjamin F. Collings, Mayor